

**PLANNING AND ZONING COMMISSION
REGULAR MEETING
TUESDAY, JANUARY 12, 2016
3:00 P.M.**

The Grove Planning and Zoning Commission met in regular session on Tuesday, January 12, 2016 at 3:00 PM with Chairman Dave Claggett presiding. Members present were Josh McElhaney, Judith Read, Ben Hampton and Steve Ward. Also present was Assistant City Manager, Debbie Bottoroff and City Clerk, Bonnie Buzzard. Building Inspector / Code Enforcement Officer, Calvin Igney was absent.

APPOINTMENT OF OFFICERS:

Chairman - Read made the motion to nominate Dave Claggett. Ward seconded the nomination. Nomination ceased. AYE: McElhaney, Read, Hampton, Ward and Claggett. NAY: None. Motion carried.

Vice-Chairman - Claggett made the motion to nominate Judith Read. Ward seconded the nomination. Nomination ceased. AYE: McElhaney, Read, Hampton, Ward and Claggett. NAY: None. Motion carried.

Read made the motion to approve the minutes of the previous meeting dated November 10, 2015. Seconded by Ward. AYE: McElhaney, Read, Hampton, Ward, and Claggett. NAY: None. Motion carried.

Claggett then opened the floor for discussion regarding an Ordinance amending Chapter 2 by repealing and replacing Section R-2 Two Family Residential Districts and amending Chapter 3 - Permitted Use Table regarding permitted uses in R-2 zoned districts, and making a recommendation to the Mayor and City Council. Bottoroff reported that upon reviewing the current Ordinance she would recommend the Board consider the following revision:

CHAPTER 2 - SECTION 3 - R-2 TWO-FAMILY RESIDENTIAL DISTRICT OF THE ZONING ORDINANCE OF THE CITY OF GROVE, OKLAHOMA IS HEREBY REPEALED AND REPLACED TO READ IN ITS ENTIRETY AS FOLLOWS: The R-2 Two-Family Residential District is designed to provide for both low and moderate population density. *The R-2 Residential District will consist of areas containing two-family dwellings; and areas containing single-family dwellings.*

Multi-Family Dwellings (more than 2 families) are prohibited from R-2 Residential Zoned District.

CHAPTER 3 - PERMITTED USE TABLE IS HEREBY AMENDED AS FOLLOWS:

Permitted Use: Dwellings, Single Family District: R-2 = X

Bottoroff entertained questions, comments and concerns from the Board. Read made the motion to approve the amendment to Chapter 2 by repealing and replacing Section R-2 Two Family Residential District and to Chapter 3 - Permitted Use Table regarding permitted uses in R-2 Zoned Districts as presented and discussed upon recommendation to the Mayor and City Council. Seconded by Hampton. AYE: McElhaney, Read, Hampton, Ward and Claggett. NAY: None. Motion carried.

STAFF REPORT:

Bottoroff updated the Board on the following projects:

1. Baycrest apartments – the owners are progressing with the permits for four units which is eight apartments.
2. Ferra new construction project – the contractors have broken ground with an anticipated opening date of July 2017.
3. Grove Public School – they recently appeared before the Zoning Board of Adjustment for a variance on their parking for their new “Performance Arts Center”. That project is currently is getting ready for the bidding phase.
4. Subdivision Regulations – they are in need of review for future updating. Some of the sections are far outdated.
5. New Airport Terminal Building – the facility is complete and that the staff is currently moving in. The striping is scheduled for next week.
6. Wolf Creek Park – the water is resending and that the crews are removing the sand bags, and is preparing for clean-up.

TRUSTEES REPORT:

Claggett welcomed McElhaney, Hampton and Ward to the Board.

Hampton and McElhaney both expressed their thanks for the opportunity to serve on the Board.

Ward reported that he is originally from Kansas and California where he served on the Planning and Zoning Board, and City Council. He also served as a financial consultant to the Police and Fire departments. He has been coming to visit Grove since 1960 and about two years ago decided to relocate to Grove.

At 3:29 PM Read made the motion to adjourn. Seconded by Ward. AYE: McElhaney, Read, Hampton, Ward and Claggett. NAY: None. Motion carried.