



104 West 3rd Street
Grove, OK 74344
Phone (918) 786-5171 Fax (918) 786-8939

Application for Commercial Utility Service

Date of Application: _____ Date to connect service: _____

GMSA Account Number: _____

Service Address: _____

Type of Business: _____ Corporation _____ Partnership _____ Sole Proprietorship _____ Other: _____

Utilities being requested: _____ Water _____ Sewer _____ Gas _____ Trash (Only inside City limits)

Company Name/Name on Account: _____

Mailing Address For Bill: _____

City: _____ State: _____ Zip: _____

Phone #: _____ Fax#: _____

Owner, President or Legal Representative Name: _____
(Last) (First) (Middle)

Co-Owner/Co-Applicant: _____
(Last) (First) (Middle)

Federal Tax Id Number or Social Security Number (of applicant): _____

Driver's License of Applicant: _____ (provide copy) Date of Birth: _____

Sales Tax Exempt: _____ Yes _____ No If yes, we must have a copy of your Sales Tax Exempt Permit on File.

If the property is a rental, Please give the following:

Landlord Name: _____ Phone #: _____

Have you ever had utility service with Grove Municipal Services Authority? _____ Yes _____ No

If so, what address: _____ When? _____
Month\Year

Under What Name? _____

Service Agreement

I, (owner/legal representative of company) hereby request Grove Municipal Services Authority to provide applicable utility services which may include but not limited to water, sewer and natural gas at the above service location. I (owner/legal representative of company) agree to pay all charges for services rendered as a result of this request. I (owner/legal representative of company) understand and agree that failure to pay any amount due to GMSA can result in services not being connected/reconnected until such payment has been received. I have read and accept the terms of the Service Disclosure Agreement as noted on the back page of this form.

Primary Applicant Signature

Date

Co-applicant Signature

Date

If this form is not signed in front of a GMSA Representative, the signatures must be notarized.

Subscribed and sworn before me this _____ day of _____, _____.

State of _____ County of _____

Commission number _____ My commission expires _____

Notary Public

Copy of Business License – City Clerk, Bonnie Buzzard 918-786-6107

Copy of Certification of Occupancy – Building Inspector, Calvin Igney 918-290-1975

Copy of Fire Chief Report – Mike Reed, 918-786-4961

Signatures of Bldg. Inspector and Fire Chief Required PRIOR to deposits being accepted by GMSA

Approved by Building Inspector: _____

Date: _____

Approved by Fire Chief: _____

Date: _____

Office use only: Accepted by: _____

Date: _____

SERVICE DISCLOSURE AGREEMENT

Please initial to acknowledge statements.

_____ ACCOUNT CONNECTION CHARGES: Applicant/Co-Applicant acknowledge that they are subject to a \$25.00 service charge in addition to the deposits that are required to turn on the account.

_____ PAYMENT: Applicant/Co-Applicant agrees to pay monthly for utility services rendered by GMSA. Charges for service will be made at the regular established rates for the class of service applicable to the service address. It is the Applicant/Co-Applicants responsibility to review the monthly bills for accuracy and notify the Utility Billing Office of any concerns prior to the payment due date.

_____ DELINQUENCY: Payment for service is due immediately upon billing and shall become delinquent if not paid by the due date reflected on billing statement. A late charge of 10% per month of the unpaid balance will be added to delinquent accounts. The applicant agrees to pay reasonable expenses of collection including attorney's fees and court costs should it become necessary to use such measures to collect the charges made to Applicant/Co-Applicant's account.

_____ DISCONNECTION: Delinquent accounts are subject to disconnection of services. Disconnected services cannot be reconnected until all outstanding late charges and delinquent charges for services along with the established reconnection fees in place at the time. Disconnected accounts not reconnected within 30 days from the payment due date are subject to termination.

_____ SECURITY DEPOSITS: A security deposit is required for all accounts at the rates set and established by ordinance. Security deposits are refunded only when service is terminated.

_____ REASONABLE ACCESS: The Applicant/Co-Applicant shall permit GMSA's authorized representatives to enter onto the customer's premises at all reasonable times for purposes connected with repairing, replacing, rendering, billing, or disconnecting utility services. Services may be terminated if reasonable access is not permitted.

_____ IMPORTANT STATEMENT DATES: Statements are sent out on the 1st, 10th and 20th of each month, depending on which billing cycle you are in. Payments are due the 15th, 25th and 5th of the month, respectively. The failure of any customer to receive a statement for any utility charges shall not excuse the customer from their obligation to pay such charges within the time specified.

_____ EQUIPMENT: Water and gas meters, as well as any automated meter reading devices, are the property of GMSA. It is unlawful for anyone to break, damage, tamper with, or obstruct the flow of or prevent the proper running of the equipment in any manner whatsoever. Customers who may commit any of the offenses listed above will be charged a fee for water or gas lost and a fee for any damages to any GMSA equipment and may have criminal charges filed against them.

_____ RURAL WATER DISTRICTS: RW6 & RW9 customers agree to pay transfer/reconnect fees set forth according to rural water district policies and conditions in addition to GMSA fees.