



JOB DESCRIPTION

Job Title: Firefighter
Department: Fire
Classification: Non-Exempt
Pay Grade: Grade 9 – Steps 1-20
Salary Range: \$27,505 - \$44,016
Reports to: Captain
Date Updated: March 2016

SUMMARY

The duties include fire suppression, medical emergencies, technical rescue along with various non-emergency duties.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

- Fire Suppression
- Medical Emergencies
- Technical Rescue
- Carryout orders from Captains and administrative staff
- Daily upkeep on apparatus and all equipment on the apparatus
- Promote positive public image of the Grove Fire Department
- Prompt and regular attendance is required for this position

PERIPHERAL DUTIES

- Code Enforcement
- Abides by all standards, conduct and policies, as stated in the Personnel Policy and Procedures Manual

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

QUALIFICATIONS

Education, Licensure, or Certification

- High School Diploma or G.E.D.
- Firefighter 1
- EMT-B
- Technical Rescue

- 1 year minimum entry requirements of Firefighter 1, EMT-B and Technical Rescue

Experience, Specialized Knowledge, and Other Requirements

- Operation of Fire and Emergency Medical Services tools and equipment
- Requires employee to be on-call as needed

Knowledge, Skills and Abilities – With or without accommodations

Knowledge

- Knowledge of Fire Department functions
- Fire Behavior
- Fire Department equipment and tools
- Construction knowledge
- Communication skills
- Ability to multi-task
- General clerical abilities

Physical

- Ability to perform work requiring good physical condition
- Ability to lift and move up to 125 pounds
- Ability to operate tools required for fire operations
- Ability to work in high heat and cold environments
- Has normal eyesight and depth perception, with or without correction
- Hears normal tones, with or without correction

Cognitive

- Ability to establish and maintain effective working relationships with other employee's, supervisors, other agencies and the public.

The physical and cognitive demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

WORK ENVIRONMENT

While performing the duties of this job, the employee regularly works outside in high heat and extreme cold weather conditions. A stressful work environment that could place the person in hazardous conditions. Personal protective equipment shall be provided by the City and shall be worn when required.

SUMMARY

This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.