**GROVE CITY COUNCIL**

**REGULAR MEETING**

**TUESDAY, JUNE 17, 2014**

**6:00 PM**

The Grove City Council met in regular session on Tuesday, June 17, 2014 at 6:00 PM with Mayor Marty Follis presiding. Members present were Don Nielsen, Marty Dyer and Ivan Devitt. Member Ed Trumbull was absent. Also present was City Manager, Bill Keefer; City Attorney, Brandon Watkins; Assistant City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred and City Clerk, Bonnie Buzzard. Public Works Director, Jack Bower was absent.

Nielsen made the motion to approve the minutes of the previous meeting. Seconded by Devitt. AYE: Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Dyer made the motion to approve the purchase order register. Seconded by Nielsen. AYE: Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Dyer made the motion to approve a Resolution amending the 2013-2014 Fiscal Year Budget. Seconded by Devitt. AYE: Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Nielsen made the motion to approve a Resolution approving the 2014-2015 Fiscal Year Budget. Seconded by Devitt. AYE: Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to approval of a State-Local Disaster Assistance Agreement with the State of Oklahoma for the replacement of storm warning sirens. Keefer reported that last summer the City applied for four grants thought the State of Oklahoma Emergency Management department for Hazard Mitigation funds to replace twelve (12) storm warning sirens in Grove. The City received notification that the grants were approved but it would be late spring or early summer 2014 before agreements would be submitted for consideration. Keefer added that the grants will be a total of $39,000 and would provide 75% of the funding along with a 25% local match. Delaware County Emergency Management Director, Robert Real addressed the Council to report that this project will be disbursed in four different increments, completing three (3) sirens each part, starting at Sailboat Bridge moving into Grove. Real entertained questions, comments and concerns from the Council, Staff and participating audience. Devitt made the motion to approve the State-Local Disaster Assistance Agreement with the State of Oklahoma for the replacement of storm warning sirens. Seconded by Dyer. AYE: Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to a Solid Waste Collection/Disposal Contract with Bernice Sanitation, LLC to include recycling services and the annual spring clean up. Bottoroff reported that the Council approve the contract with Bernice Sanitation contingent upon Staff creating and providing a contract implementing the recycling services for the residents of Grove into the contract and for final review and consideration from the Council. The Staff has meet with representatives of Bernice Sanitation and are working together to establish the location, specification and the implementation of the recycling center. Bottoroff highlighted the following points of the contract:

* Contract term – one year term beginning on the 1st day of July to the last day of June 2015 and at the conclusion of the initial term, contractor shall have the exclusive option to renew agreement for three (3) consecutive one (1) year term.
* Annual Spring Clean-Up to be conducted the 3rd week of April for $17,000.
* Off-site recycling service is included in the customer monthly service fee.

Nielsen made the motion to approve the Solid Waste Collection/Disposal Contract with Bernice Sanitation, LLC to include recycling services and the annual spring clean up as presented and discussed. Seconded by Devitt. AYE: Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to approval of an Ordinance implementing an Administrative Fee for refuse collection service. Bottoroff reported that implementation and administration of the refuse collection contract requires numerous personnel hours. In order to assist with these cost, Staff is respectfully requesting the Council to exercise their authority established in Part 17 – Refuse Collection of the Code of Ordinances to set the amount of fees charged, assessed and collected from each residential unit and each commercial unit within the City of Grove for refuse collection service. Staff is proposing charging a .25/unit Administrative Fee payable to the City of Grove. This fee will be separate from the .75/unit billing fee that is currently charged by GMSA. Dyer made the motion to approve the Ordinance implementing an Administrative Fee for refuse collection service. Seconded by Devitt. AYE: Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Devitt made a motion to approve a Resolution amending Section 2-17 Workers Compensation; Title Section 4-9 Vehicles and Communication Equipment; and Section 4.9.1 of the City of Grove Personnel and Policies Procedures Manual implementing an ‘Accident Investigation Report” to use as a tool to gather valuable information about accidents involving City or GMSA owned vehicles, equipment or machinery. Seconded by Dyer. AYE: Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to declaring the old police uniforms as surplus items. Keefer reported that the Northeastern Oklahoma A&M College has expressed an interest in acquiring the surplus uniforms for their Campus Police Department. In turn, the City will receive use of classroom space at the Grove campus which would be outlined through an agreement for consideration under a separate agenda item. Therefore, in order to dispose of these uniforms, the Council must declare them as surplus items. Nielsen made the motion to declare the uniforms as surplus. Seconded by Dyer. AYE: Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Nielsen made the motion to approve an Agreement with NEO A & M College exchanging surplus used police uniforms for classroom space at the NEO Grove Campus facility. Seconded by Devitt. AYE: Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to consideration of a request for an extension of time to complete the directives of the Administrative Order dated April 15, 2014, for property clean up at 1654 Charles Street. Bottoroff reported that Building Inspector, John Fasano reported the property owner has made a good attempt to repair the mobile home. However the mobile home roof needs additional repairs; a pile of lumber and other debris needs to be removed from the yard and from under the carport, plus the pieces of a dilapidated wood structure needs to be removed. Fasano has contacted the property owner and advised them that is they are not going to have the project completed by June 15th then they would be required to come before the governing body and request an extension of time to complete the project. Bottoroff indicated that it is Staff recommendation to grant a thirty (30) day extension with no exceptions. Nielsen made the motion to grant the property owner thirty (30) day extensions for the property clean up at 1654 Charles Street with no exceptions. Seconded by Dyer. AYE: Nielsen, Dyer and Follis. NAY: Devitt. Motion carried.

**CITY MANAGERS REPORT**:

Keefer reported that as of 4:30 PM this afternoon the diver team was still out attempting a search and recovery on the raw water intake structure. Keefer mentioned that the crews will not be working at the site after dark.

Dyer questioned the ‘Underbody Scraper” for the Street Department as mentioned in the City Managers report. Keefer reported that the Street Department is still conducting research on using this equipment versus a front end snow plow. Several area Public Works departments have has success in use of the scraper in particular for snow removal.

Devitt questioned the reasoning for the Fire Department assisting the Airport with the cleaning of several hangars if they wouldn’t let the Fire Department utilize their facility for practice. Keefer noted that it wasn’t the Airport Management that would let the Fire Department; it was the Federal Aviation Administration.

**WARD REPORTS**:

Follis reported that he noticed the dilapidated cabin has been removed from around North Main Street.

Nielsen reported that he spent most of the day observing the diver team attempting the search and recovery on the raw water intake structure. Nielsen noted that he was impressed with the way they all coordinate together on getting things accomplished.

Dyer reported that Phase I & II of the dilapidated building process seemed to have gone real smooth, and asked about the upcoming Phase III. Bottoroff reported that the Staff is currently compiling approximately six (6) more properties for Phase III that will be forthcoming to the Council. Dyer indicated that he has heard good comments from the public, and that this is a positive project for the community.

**EXECUTIVE SESSION**:

At 6:48 PM Devitt made the motion for the Council to recess into Executive Session to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried Public Officer or Employee, Pursuant to Title 25 O.S. Section 307.B.1; City Treasurer – Lisa Allred. Seconded by Dyer. AYE: Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

At 6:48 PM Devitt then made the motion for the Council to recess into Executive Session for the purpose of discussing negotiations concerning Employees and Representatives of employees groups to Title 25 O.S. Section 307.B.4 (Fraternal Order of Police - Grand Lake Lodge No. 171). Seconded by Nielsen. AYE: Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

At 7:56 PM Nielsen made for the Council to come out of Executive Session with no action taken in regard to discussion pertaining to the City Treasurer, Lisa Allred. Seconded by Dyer. AYE: Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

At 7:56 PM Dyer made the motion for the Council to come out of Executive session with no action taken in regard to discussion pertaining to Fraternal Order of Police – Grand Lake Lodge #171. Seconded by Devitt. AYE: Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion regarding Agenda Item E.1. Nielsen made the motion to approve a one (1) year employment contract with Lisa Allred. Seconded by Devitt. AYE: Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion regarding Agenda Item E.2. Dyer made the motion to authorize the City Manager to continue negotiations with the Fraternal Order of Police – Grand Lake Lodge #171 regarding their contract and authorizing the City Manager to take appropriate actions as necessary. Seconded by Devitt. AYE: Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

At 7:58 PM Devitt made the motion to adjourn. Seconded by Nielsen. AYE: Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.