

**GROVE CITY COUNCIL  
REGULAR MEETING  
TUESDAY, NOVEMBER 20, 2018  
6:00 PM  
MINUTES**

The Grove City Council met in regular session on Tuesday, November 20, 2018 at 6:00 PM with Mayor, Ed Trumbull presiding. Members present were Josh McElhaney, Don Nielsen, Marty Dyer and Ivan Devitt. Also present was City Manager, Bill Keefer; Attorney, Darren Cook; Assistant City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred and City Clerk, Bonnie Buzzard. Public Works Director, Jack Bower was absent.

Nielsen made the motion to approve the minutes of the November 6, 2018 regular meeting. Seconded by McElhaney. AYE: Trumbull, Nielsen, Dyer, Devitt and McElhaney. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to a project proposal from the 2018-2019 Class of Leadership Grove. Michael Hart addressed the Council to report that the Leadership of Grove Class of 2018-2019 would like to introduce a class project proposal that would require City approval in order to move forward. Hart introduced the following members of the class:

- Alan Strickland
- Jeff Savage
- Alexis Gibe
- Curtis Shumaker

The Class is wanting to fund and place a new "Welcome to Grove" sign at the corner of West 3<sup>rd</sup> and East O'Daniel Parkway, replacing the current signage on site. Hart presented and discussed in detail a proposed design concept for this project that consisted of:

- A base for the steel poles with structures to support the main sign
- Stone columns with a cast stone cap
- 48"x99" single sided, painted aluminum cabinet
- City of Grove logo with flat cut aluminum letters,
- A single sided 41" x 99" EMC board cabinet with a viewing area of 36" x 96"
- Total project estimated cost \$42,000

Hart indicated that, upon approval from the City of Grove, the plan is to solicit donations in trade for advertising on the Electronic Message Center (EMC) portion of the new sign.

Hart noted that they would like to begin soliciting donations as soon as the project is approved by the City. Hart added that the group expects to reach their fundraising goal by mid-January 2019. Keefer reported that he has visited with this group regarding this project, and anticipates some possible cost savings on the stone option availability. Keefer mentioned that the City would like for this sign to be consistent with other signs of this nature around the City. Keefer added the City budget could possibly support the project fundraiser with \$3,000-\$5,000. Hart entertained questions, comments and concerns from the Council and Staff. Devitt made the motion to support the idea as presented by the Leadership Grove Class, and encouraged the project to move forward. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Dyer made the motion to approve the Notice of Posting of the 2019 regular scheduled City Council meetings as amended. Seconded by Nielsen. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Dyer made the motion to approve the 2019 6-Year Capital Improvement Plan for the Grove Regional Airport as presented and shortly discussed. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to an Economic Development Strategic Plan. Keefer reported that this plan will provide direction and guidance for the partnership between the City of Grove, the Grove Economic Development Authority and the Chamber of Commerce on where to dedicate our resources and energy to grow and strengthen our local economy both for the short-term as well as the long-term. Keefer then turned the floor over to Chamber Director, Donnie Crain who introduced and discussed in detail with the Council his proposed Economic Development Strategic Plan that consisted of the following components:

➤ Cluster Development

- Aerospace / Aviation
- Travel & Tourism
- Retail
- Healthcare
- Retirement & Relocation

➤ Priorities & Action Items

- Existing Business Retention & Expansion Efforts
- New Industry & Business Recruitment Efforts
- Develop Product for Targeted Sectors
- Workforce Development
- Marketing & Communications
- Quality of Place
- Economic Development Partnerships

Crain entertained questions, comments and concerns from the Council and Staff. Devitt made the motion to approve the plan as presented with the goal to schedule a workshop session with the GEDA Board sometime after the first of the year to discuss the specifics of the plan to prioritize a list of 3-4 objective / goals of the plan. Seconded by McElhaney. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Nielsen made the motion to approve an Ordinance establishing Utility Rates, Deposit Fees and Connection Charges for the use of fire hydrant meters through GMSA. Seconded by Dyer. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor with respect to the appointment of a trustee to the Zoning Board of Adjustments. Trumbull announced that the Staff advertised for this position and received only one letter of application from Stan Weese. Trumbull made the motion to re-appoint Weese to the Zoning Board of Adjustment. Seconded by Dyer. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull then opened the floor for discussion with respect to the bids for painting the Municipal Swimming Pool. Bottoroff announced that the following five (5) bids were received for this project:

✓ Timco Blasting & Coating – Bristow, OK	\$14,425.00
✓ Universal Painting – Bixby, OK	\$17,000.00
✓ Cunningham, Inc. – Joplin, MO	\$46,500.00
✓ 8 Blocks Maintenance – Oranogo, MO	\$48,400.00
✓ USA Management – Roswell, GA	\$49,000.00

Bottoroff reported that it is Staff recommendation to award the bid to the lowest bidder, Timco Blasting & Coating as presented. McElhaney made the motion to award the bid to Timco Blasting & Coating upon Staff recommendation. Seconded by Nielsen. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to the approval of a plat and dedication for Patricia Island Estates, Phase VIII-A. Bottoroff announced that the Council met and approved this plat as part of their May 15, 2018 regular scheduled meeting along with the Planning and Zoning Commission. Bottoroff noted that the plat was never filed with the Delaware County Clerk, and since then some revisions has been made to the plat that required additional action from the P&Z Board and City Council. Bottoroff noted that Engineer, Tim McCrary, PC was scheduled to be in attendance for presentation of this item but must have forgot. Bottoroff reported that the boundary needed to be relocated approximately 5' to the North to accommodate the GMSA water & gas line, and that needed to be incorporated onto the boundary map. McElhaney made the motion to approve the application submitted by Stewart for the plat / dedication of Patricia Island Estates, Phase VIII-A as presented and discussed. Seconded by Dyer. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

### **CITY MANAGER'S REPORT:**

Keefer reported that the City will be soliciting bids for lease purchase financing on behalf of the Grove /Delaware County Emergency Management Department for their new digital radio system. The cost of the new system is approximately \$71, 000 and that the City's budgeted Capital Funds of \$12,000 will be used as a down payment leaving the amount to be financed at approximately \$59,000. Keefer mentioned that the annual debt payments will be deducted from the budgeted funds that the City provides them each year.

Keefer then announced that the City of Grove received a check from PSO in the amount of \$2,214.60 for participation in the 2018 "Peak Performers" program.

Keefer added that the new street sweeper should be delivered around the first of December, and upon weather permitting the Street Department will start utilizing it.

Keefer reminded the Council to complete their scoring sheets for the Wall of Honor and get them submitted to Bottoroff.

Keefer noted that the Staff has advertised for three (3) used patrol units, and that the bids will be forthcoming upon the next City Council agenda for possible consideration.

Keefer at last reported that CTB Executive Director, Brent Malone has submitted his letter of resignation effective as of the end of December. Keefer expressed his appreciation to Malone for all the hard work efforts he has displayed on behalf of the City of Grove.

### **WARD REPORTS:**

Devitt expressed his appreciation to 2018-2019 Class of Leadership Grove for their attendance, and efforts they have displayed.

Devitt also expressed thanks to Donnie Crain for his community participation.

At 6:47 PM Devitt made the motion to adjourn. Seconded by Nielsen. AYE: McElhaney, Nielsen, Dyer, Devitt and Trumbull. NAY: None. Motion carried.