

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY, SEPTEMBER 3, 2019
6:00 PM
MINUTES**

The Grove City Council met in regular session on Tuesday, September 3, 2019 at 6:00 PM with Mayor, Ed Trumbull presiding. Members present were Josh McElhaney, Matt Henderson, Marty Dyer and Ivan Devitt. Also present was City Manager, Bill Keefer; Attorney, Darren Cook; Assistant City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard.

PUBLIC COMMENT:

Lee Cathey addressed the City Council to report that the F-4 project located at the Ferra facility East of Grove will be conducting a flag raising ceremony on September 21st @ 3:00 PM. Cathey noted that the Grove Veteran Ritual Team will be present to conduct the formal presentation of the flag. Cathey invited all to attend.

McElhaney made the motion to approve the minutes from the August 20, 2019 meeting. Seconded by Henderson. AYE: McElhaney, Henderson, Dyer and Trumbull. NAY: None. Devitt abstained. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by Dyer. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to relocation of playground equipment in Rotary Park. Keefer reported that as the Council is aware, the current location for this playground is frequently under water from drainage from the splash pad and from seasonal rains. Keefer noted that the Staff has revisited the area and suggested that a more feasible location would be along the Southside of the existing monument. B&G Superintendent, Craig Criger was present to entertain any questions, comments and concerns from the Council. McElhaney made the motion to approve the relocation of the playground equipment over to the Southside of the existing location. Seconded by Henderson. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull then opened the floor for discussion with respect to approval of a Memorandum of Agreement with the City of Miami for shared space at the NE Oklahoma Travel Information Center. Keefer reported that this agreement is basically the same from last year with the exception of the dates. Keefer noted that the term of the agreement is for one year for an annual fee of \$5,000 which is provided for in the CTB budget. Grove Chamber of Commerce Director, Donnie Crain was present to entertain questions, comments and concerns from the Council and detailed on the upgrading of the kiosk and its possible utilization. McElhaney made the motion to approve the Memorandum of Agreement with the City of Miami for shared space at the NE Oklahoma Travel Information Center. Seconded by Dyer. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to appointment of Trustees to the Grove Municipal Airport Managing Authority. Trumbull announced that the Staff advertised for letters of application for this position, and received only one from Mark Lee who is currently seated in that position. Trumbull made the motion to re-appointment Lee as trustee to the Grove Municipal Airport Managing Authority for an additional term. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to rescheduling the Tuesday, September 17, 2019 regular scheduled City Council meeting. Keefer noted that the majority of the City Council members along with a couple of Staff members will be attending the OML Conference the week of September 17th thru 19th therefore suggested that the Council consider rescheduling their September 17th meeting in order to allow sufficient time for the members and Staff to depart to Tulsa. The Council entertained several different options from the Staff. Devitt made the motion to reschedule the Tuesday, September 17th City Council meeting to Monday, September 16th at 6:00 PM subject to cancellation pending no pressing business that would require action by the Council. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Trumbull opened the floor for discussion with respect to approval of a Resolution authorizing the City of Grove to move forward with submittal of a grant application to the U.S. Department of Commerce and the Economic Development Administration for funding the widening East Highway 10. Bottoroff reported that the Staff has held several positive meetings with Representatives of the Oklahoma Department of Transportation (ODOT) Division 8 Headquarters, and Grand Gateway Economic Development Authority. During the meetings, a proposed list of responsibilities was created for each entity. The list will be fine-tuned and will be included in a Project Agreement between the City and ODOT for Council consideration at a future meeting. Devitt made the motion to approve the Resolution authorizing the City of Grove to move forward with submittal of a grant to the US Department of Commerce and the Economic Development Administration as discussed. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Devitt made the motion to approve a Resolution amending Section 2-6.5 of the City of Grove's Personnel Policies and Procedures Manual as it relates to "Sick Leave Upon Retirement". Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

Dyer made the motion to approve an Engineering Services Agreement with Rose & McCrary for On-Call Professional Consultation. Seconded by McElhaney. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.

CITY MANAGER'S REPORT:

Keefer reported that he has recently met with representatives of Frances EVC, LLC and Northeast Oklahoma Electric Cooperative to discuss a possible site location of an electric vehicle charging station in Grove. This company has been working with a number of cities to establish a series of charging stations across the State of Oklahoma in anticipation of the growth of electric vehicles. Keefer announced that he has extended an invitation to the representatives to attend a City Council meeting in October for presentation.

Keefer reported that the Staff recently met with a representative of the Census Bureau to discuss the upcoming 2020 Census process. The Staff indicated to them that the City would support the process and encourage participation as this is a means to help address concerns pertaining to our demographics that are often misleading and work against our community in various ways. Keefer lastly reported that the City crews would begin picking up tree debris from the August 26th storm event on Wednesday, September 4th. Keefer indicated that the project would likely required a couple of sweeps through the area in order to get the total project cleaned up.

WARD REPORT:

Trumbull expressed thanks to the City crews for their quick response in clearing the debris from the recent storm.

Trumbull announced that he had the opportunity to represent the City of Grove at the Cherokee Casino to meet the new tribal members, and while there he was presented with a tribal blanket which was real nice.

At 6:41 PM Devitt made the motion to adjourn. Seconded by Henderson. AYE: McElhaney, Henderson, Dyer, Devitt and Trumbull. NAY: None. Motion carried.