

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY, FEBRUARY 6, 2024
4:30 PM**

The Grove City council met in regular session on Tuesday, February 6, 2024, at 4:30 PM with Mayor Ed Trumbull presiding. Members present were Steven Thomas, Andy Stewart, Marty Dyer, and Ivan Devitt. Also present was City Manager, Debbie Bottoroff; City Attorney, Darren Cook; Public Works Director, Deric Douthit; City Treasurer, Lisa Allred; and Municipal Clerk, Laura Davila.

PUBLIC COMMENT:

Vice-Mayor Ivan Devitt presented and read a Proclamation in its entirety honoring Suzanne Boles for receiving the Oklahoma Governor's Arts Award. Suzanne Boles was present to receive the proclamation.

Mike Landa - 3440 Scenic Dr – Landa was present to speak about the City of Grove Contract with Cards NEO, LLC. Landa expressed his grievance with Cards not honoring the terms in the contract and noted specific points he stated needed to be enforced. Landa provided the Council with his notes on the contract.

Devitt made the motion to approve the minutes from the January 16, 2024, Regular meeting. Seconded by Thomas. AYE: Thomas, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Devitt made the motion to approve the Purchase Order Register. Seconded by Thomas. AYE: Thomas, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor with Respect to the Approval of Purchasing a New Fire Engine. Chief Mike Reed reported that this fire engine has continuously been in the city and manufacture's shop since the warranty expired. Reed added this engine is a safety concern for personnel and the public. Reed entertained questions and comments from the Council. Devitt made the motion to approve the Purchase of a New Fire Engine. Seconded by Dyer. AYE: Thomas, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor with Respect to the Approval of a Resolution authorizing a Budget Amendment to the City Capital Fund. Allred reported this Budget Amendment is for the Fire Department to replace the 2009 Freightliner E-One Engine. The budget amendment accounts for the transferring of the monies from the line items, as well as the income and appropriation of the grant monies. Devitt made the motion to approve the Resolution authorizing the Budget Amendment as presented. Seconded by Thomas. AYE: Thomas, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Devitt made the motion to Authorize Staff to Request Rates and Terms from local financial institutions for Financing a portion of the cost to purchase a new fire engine. Seconded by Dyer. AYE: Thomas, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor with Respect to Approval of an Agreement with 360 Engineering Group, PLLC for Structural Assessment on the Community Center Building. Bottoroff reported that the goal is to demo part of the Community Center where city offices are currently located, leaving Rooms 3, 4, 5, 6, & 7 as well as the restrooms and kitchen. Upon completion of the demo, crews will remove the failing asphalt and construct an expanded concrete public parking lot. Bottoroff added that the city has qualified employees that can perform the parking lot project. Bottoroff also added the first step is to have a structural engineer perform an on-site visit to inspect the community center building and advise if the demolition of a portion of the building is doable. Devitt made the motion to approve of an Agreement with 360 Engineering Group, PLLC. Seconded by Dyer. AYE: Thomas, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor with Respect to Awarding a Bid for Janitorial Services. Bottoroff reported that the city had terminated the previous contract for Janitorial Services, and that Solicitation for Bids was published on December 22 and 29, 2023. Three Bids were received. The lowest and best bid received is from Erica Gonzales, DBA G Force Pro Clean Service. Devitt made the motion to award the Bid to Erica Gonzales, DBA G Force Pro Clean Service. Seconded by Dyer. AYE: Thomas, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor with Respect to scheduling the Annual City-Wide Spring Clean-Up for April 15-19, 2024. Bottoroff reported CARDS recycling will provide residential curbside pickup April 15-19, 2024. Residents may begin placing items curbside on April 5th. Bottoroff added that there will not be Hazardous Waste Disposal this year as it will only be done every other year. Devitt made the motion to approve scheduling the Annual City-Wide Spring Cleanup. Seconded by Thomas. AYE: Thomas, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

STAFF REPORTS:

Bottoroff reported Levi Electric inspected and made needed repairs to the lights on the downtown buildings. During their inspect, it was discovered that many of the wires were melted due to the heat on the black tar rooftops during the summer months. Staff is researching different options to address the situation and will be bringing information to Council at a future meeting.

WARD REPORTS:

Devitt thanked Jeremy and Deric's crews for working to solve gas and water issues.

EXECUTIVE SESSION:

At 5:08 PM Thomas made the motion for the Council to recess into Executive Session:

1. For the Purpose of Conferring on Matter Pertaining to Confidential Communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, Pursuant to Title 25 O.S. Section 307.B.4. (Confidential Communication) and

2. For the Purpose of conferring on Matters Pertaining to Economic Development, Including the transfer o Property, Financing, or Creation of a Proposal to Entice a business to Locate Within the Jurisdiction if Public Disclosure of the Matter Discussed would interfere with the Development of Products or Services or if Public Disclosure would Violate the Confidentiality of the Business, Pursuant to title 25 O.S. Section 307.C.11. with participation from Bottoroff.

Seconded by Devitt. AYE: Thomas, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

At 5:30 PM Devitt made the motion to come out of Executive Session with no action taken. Seconded by Dyer. AYE: Thomas, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for discussion in respect to Agenda Item E.1 and E.2 -No action taken.

At 5:31 PM Devitt made the motion to adjourn the meeting. Seconded by Thomas. AYE: Thomas, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.