

**GROVE CITY COUNCIL  
REGULAR MEETING  
TUESDAY MARCH 5, 2024  
4:30 PM**

The City Council met in Regular Session on Tuesday, March 5, 2024, at 4:30 PM with Mayor Ed Trumbull presiding. Members present were Marty Dyer and Ivan Devitt. Members Andy Stewart and Steven Thomas were absent. Also present was City Manager, Debbie Bottoroff; City Attorney, Darren Cook; Public Works Director, Deric Douthit; City Treasurer, Lisa Allred; and Municipal Clerk, Laura Davila.

**PUBLIC COMMENT:**

Devitt made the motion to approve the minutes from the February 20, 2024 Regular Meeting. Seconded by Dyer. AYE: Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Devitt made the motion to approve the Purchase Order Register. Seconded by Dyer. AYE: Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor with Respect to a Resolution approving a Budget Amendment for the City Capital Fund. Allred reported that Emergency Management received a Cherokee nation Grant in the amount of \$50,000, and this amendment is to add the grant revenue and appropriate those funds for a vehicle. Dyer made the motion to approve the Budget Amendment for the City Capital Fund. Seconded by Devitt. AYE: Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor with Respect to a request from the Grove Sun to waive the Garage Sale Permit Fees for the Annual City-Wide Garage Sale scheduled for April 25-28, 2024. Bottoroff reported that the Grove Sun has reached out and advised that they will not be sponsoring the City Wide Garage Sale this year. Bottoroff added that we are reaching out to other organizations that would be interested in sponsoring the City-Wide Garage Sale. Staff requested Council to approve waiving garage sale permit fees as well as not counting the City-Wide Garage sale toward the total amount allowed per year with an Open Date. Devitt made the motion to approve waiving the Garage Sale Permit Fee for the Annual City Wide Garage sale with a date to be determined. Seconded by Dyer. AYE: Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for discussion with Respect to the approval of an Agreement with the Oklahoma Tax Commission for collecting the new amount of Sales and Use Tax of four-percent (4%). Bottoroff reported that on January 9, 2024, the voters of Grove approve a six-tenths (6/10) of one percent sales tax for the construction of a new Police and new Fire Station. The Oklahoma Tax commission requires the City of Grove to enter into an Agreement allowing for the collection of the new amount of four-percent (4%) sales and use tax beginning April 1, 2024. Devitt made the motion to approve the Agreement. Seconded by Dyer. AYE: Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor with Respect to the Approval of a Proposal from Aimright Testing and Engineering Services for Geotechnical Engineering Services on city owned properties where the new Fire Station and new Police Station will be constructed. Staff reported that Dewberry Architects created the Scope of Work and requested proposals for Geotechnical Services. Three proposals were received. Aimright was considerably lower than the other two proposals and Dewberry has worked with Aimright on other projects and has not had any issues with their services. Dewberry also requested proposals for Topographic and property Surveys on each site. One proposal was received, staff and Dewberry is researching other proposals for these services. Proposals for the surveys will be presented to council for consideration at a later date. Devitt made the motion to approve the Proposal from Aim Right Testing and Engineering Services. Seconded by Dyer. AYE: Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor with respect to the Approval of an Agreement with Hance Pyrotechnics for the Fireworks Display for the July 3<sup>rd</sup> Celebration. Bottoroff reported that

Hance Pyrotechnics has done the Fireworks Display for several years. This year's display includes 600 shots whereas last year's was 556 shots for about the same price as last year. Funds will be budgeted for the upcoming 2024-2025 City General Fund budget. A grant application has been submitted to GRDA to assist with the cost of the show. Devitt made the motion to approve the agreement with Hance Pyrotechnics for the July 3, 2024, Fireworks Display. Seconded by Dyer. AYE: Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor with Respect to Declaring Surplus Items to be sold at an Auction in the Spring of 2024. Bottoroff reported that per the purchasing policy, prior to selling surplus, obsolete supplies, materials, or equipment with a value of more than one-thousand dollars (\$1000.00) said property must first be declared obsolete or surplus by the City Council. Devitt made them the motion to declare the items listed as Surplus property to be sold at Auction on a later date to be determined. Seconded by Dyer. AYE: Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

#### **STAFF REPORTS:**

Bottoroff reported that the structural engineer was at City Offices today. The engineer's initial comments after looking at the building were that this building could be split the way discussed previously for additional parking. He will be submitting a written report in approximately two weeks.

Douthit reported crews will be shutting down Broadway between 13<sup>th</sup> Street and 18<sup>th</sup> Street to put in the water line for the Shoppes of Grove. Douthit also reported that after that project wraps up, they will be shutting down Industrial Road to replace drainage pipes. Delaware County will assist on this project.

At 4:52 Devitt made the motion to adjourn the meeting. Seconded by Dyer. AYE: Dyer, Devitt, Trumbull. NAY: None. Motion Carried.