

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY APRIL 2, 2024
4:30PM**

The City Council met in Regular Session on Tuesday, April 2, 2024, at 4:30 PM with Mayor Ed Trumbull presiding. Members present were Steven Thomas, Andy Stewart, and Ivan Devitt. Member Marty Dyer was absent. Also present was City Manager, Debbie Bottoroff; City Attorney, Darren Cook; Public Works Director, Deric Douthit; City Treasurer, Lisa Allred; and Municipal Clerk, Laura Davila.

PUBLIC COMMENT:

Mayor Trumbull presented and read in its entirety a Proclamation declaring the month of April as National Child Abuse Prevention Month.

Mayor Trumbull presented and read in its entirety a Proclamation declaring the month of April as Fair Housing Month.

Trumbull opened the floor with Respect to the Approval of the minutes from the March 5, 2024 Meeting. Davila, Municipal Clerk reported that on the agenda item regarding Surplus Items, the vote has been updated as it was the incorrect members. Devitt made the motion to approve the Minutes from the March 5, 2024, Regular Meeting with amendments as discussed. Seconded by Thomas. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.

Devitt made the motion to approve the Purchase Order Register. Seconded by Stewart. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion with Respect to a Resolution approving a Budget Amendment for the City Capital Fund. Allred reported that the police Department would like to purchase a 2022 Dodge Durango. They would like to move funds from two other line items to the Vehicle line item to cover the cost. Devitt made the motion to Approve the Resolution as presented. Seconded by Thomas. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion and with Respect to Loaning the Grove Regional Airport two city-owned surplus vehicles to be used as Courtesy Cars. Staff reported that the Police Department has two surplus vehicles that will meet the needs of the airport:

- 2010 Dodge Charger – KBB Value \$3,296
- 2010 Ford Expedition – KBB Value \$1,597

The City will retain ownership and the Grove Regional Airport will be responsible for the cost of liability insurance on the two vehicles. Devitt made the motion to approve loaning the Grove Regional Airport two city-owned surplus vehicles to be used as Courtesy Cars. Seconded by Thomas. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for with Respect to the Approval of a Resolution Promoting and Supporting Fair and Affordable Housing in the City of Grove.

Trumbull opened the floor for Discussion with Respect to Approval of Change Order No. 1 to the Construction Agreement with Wardco Inc for the remodeling of the NEO Building project. Staff reported that the NEO building Remodel project is progressing ahead of schedule. Following are the changes that are included in Change Order No. 1 and an explanation of why the changes are necessary:

1. When the project was bid, there were some unknowns regarding what cabinets could be reused and what would need to be constructed for the two new reception areas.
2. During the construction it was discovered that three of the windowsills had water damage and needed to be repaired and the tops replaced.
3. To provide additional seating for staff during meetings and court, one additional staff table will be constructed for the Council chambers/Court Room.

Devitt made the motion to approve Change Order No. 1 to the construction Agreement with Wardco, Inc. for the NEO building Remodel Project. Seconded by Thomas. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.

Stewart made the motion Authorizing Darren Cook, City Attorney, and Ivan Devitt to represent the City of Grove in a Mediation session with Wheeler regarding HarBer Point Development. Seconded by Thomas. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion with Respect to the Approval of a Performance Contract with Fast Times for the entertainment at the July 3, 2024, celebration. Malone reported that Fast Times is an 80's Rock band from the Branson Area. Devitt made the motion to approve of a Performance Contract with Fast Times for the entertainment at the July 3, 2024 celebration. Seconded by Stewart. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion with Respect to Approve the Proposal from Swope Consulting for the Topographic and Property Surveys on the new Police and Fire Station properties. Bottoroff reported to continue moving forward on preparing for the construction of the new Fire Station and new Police Station a Topographic and Property Sruvey is necessary. Dewberry Architects created the Scope of Work and requested proposal for Topographic and Property Sruvey oneach site. Dewberry received the following proposal:

- CEC Corportation - \$43,390

Staff provided Swope consulting (our on-call engineering firm) the same Scope of Work created by Dewberry, and they submitted the following proposal:

- Swope Consulting - \$9,000

Swope consulting has previously provided the City and GMSA quality engineering services at a very competitive cost. Devitt made the motion to approve the proposal from Swope Consulting

for the Topographic and Property Surveys on the new Police and Fire Station properties. Seconded by Thomas. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion with Respect to Approval of the Proposal from Blackshare Environmental Solutions to prepare a Phase I Environmental Site Assessment (ESA) on the property located North of 1201 NEO Loop, the location of the new Police Station. Staff reported that due to the location of the new Police Station being near a waterway that is known to flood, and Environmental Site Assessment (ESA) is necessary. Devitt made the motion to approve of the Proposal from Blackshare Environmental Solutions to prepare a Phase I Environmental Site Assessment on the property located North of 1201 NEO Loop. Seconded by Thomas. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.

STAFF REPORTS:

Bottoroff reported that the City Hall and GMSA Utility Office will be closed on Friday, April 19, 2024, to move into the new office at 1201 NEO Loop. The plan is to be open for business at 8AM on Monday, April 22, 2024.

Bottoroff also reported that Oklahoma Department of Environmental Quality (ODEQ) requires environmental testing for asbestos, lead base pain, etc, plus abatement of any findings prior to any commercial building being demolished. If the Council desires to move forward with removing part of the building to create additional downtown parking, the next step is to proceed with the ODEQ environmental requirements.

Douthit reported that crews have hit rock on the Shoppes of Grove Waterline project. He added the project will take longer than originally anticipated, but it should be complete in about one week.

WARD REPORTS:

None.

At 5:03 Devitt made the motion to adjourn the meeting. Seconded by Thomas. AYE: Thomas, Stewart, Devitt, Trumbull. NAY: None. Motion Carried.