

**GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY, APRIL 16, 2024
4:30 PM**

The City Council met in Regular Session on Tuesday, April, 16, 2024 at 4:30PM with Mayor Ed Trumbull presiding. Members present were Steven Thomas and Marty Dyer. Members Andy Stewart and Ivan Devitt were absent. Also present was City Manager, Debbie Bottoroff; Public Works Director, Deric Douthit; City Treasurer, Lisa Allred; Human Resources Director, Kristi Ford; Convention and Tourism Director, Brent Malone; and Municipal Clerk, Laura Davila.

PUBLIC COMMENT:

Mayor Trumbull presented a Certificate of Appreciation and Plaque to Tanner Vaughn in honor being name the Employee of the Quarter.

Dyer made the motion to approve the minutes from the April 2, 2024 Regular Meeting. Seconded by Thomas. AYE: Thomas, Dyer, Trumbull. NAY: None. Motion Carried.

Thomas made the motion to approve the Purchase Order Register. Seconded by Dyer. AYE: Thomas, Dyer, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion with Respect to a Resolution amending the 2023-2024 City of Grove General Fund Budget. Allred reported a \$1000 grant from the Oklahoma Code Enforcement Association to purchase flags for Sailboat Bridge was received. The amendment is to add the revenue and expense for the flags to the budget. Dyer made the motion to approve the Resolution amending the 2023-2024 City of Grove general Fund Budget. Seconded by Thomas. AYE: Thomas, Dyer, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion with Respect to the Approval of a Resolution amending the City of Grove Personnel Policies and Procedures Manual regarding Sick Leave to comply with the Oklahoma Public Employees Retirement System (OPERS) regulations. Bottoroff reported that the City of Grove's current personnel policy does not reflect OPERS regulations regarding Sick Leave Upon Retirement or Sick Leave Upon the Death of an Active Employee. The purpose of the proposed Resolution is to amend the wording of Section 2-6 SICK LEAVE of the personnel policy in a manner that will update the policies to reflect OPERS current regulations. Thomas made the motion to approve the Resolution amending the City of Grove Personnel Policies and Procedures Manual regarding Sick Leave to comply with the Oklahoma Public Employees Retirement System (OPERS) regulations. Seconded by Dyer. AYE: Thomas, Dyer, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion with Respect to Denying Claim No. 214421-1-In submitted by Michael Smith as recommended by Oklahoma Municipal Assurance Group (OMAG). Staff recommended tabling this item to a future meeting. Item Tabled.

Trumbull opened the floor with Respect to Declaring Surplus Items to be sold at Auction on May 18,2024. Bottoroff reported that Council had recently approved a Surplus Property list and approved the items to be sold at Auction. The new list adds more items to the Surplus Property list. Dyer made the motion to declare surplus items to be sold at Auction on May 18, 2024. Seconded by Thomas. AYE: Thomas, Dyer, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion with Respect to Appointment of members to the Selection Committee for the Contractor at Risk Services for the new fire station and new police station. Bottoroff reported that RFQs were advertised beginning on March 29, 2024, with a submittal deadline of May 3, 2024. To date, there has been nine (9) Construction Companies that have requested the RFQs. The Selection Committee will present their recommendation to Council for consideration. Council will direct staff to negotiate a final contract with the selected firm and bring it back for their consideration. The proposed members of the Selection Committee are:

- Mark Morris, Chief of Police
- Mike Reed, Fire Chief
- Deric Douthit, Public Works Director
- Darren Cook, City Attorney
- Debbie Bottoroff, City Manager

Thomas made the motion to appoint the proposed members to the Selection Committee for the contractor at Risk Services for the new fire station and new police station. Seconded by Dyer. AYE: Thomas, Dyer, Trumbull. NAY: None. Motion Carried.

STAFF REPORTS:

Bottoroff reminded Council that City Hall and GMSA Utility Office will be closed on Friday, April 19,2024, to move into the new office at 1201 NEO Loop, the plan is to be open for business at 8AM on Monday, April, 22, 2024.

Douthit reported that the water line has been installed on Broadway St. He added they sent off for testing today and reports should be ready in about 48 hours. He also added that they will begin working on Industrial Rd next week to replace the waterway under the road, and they will be teaming up with the County to overlay the roads in that area. The road will be shut down for approximately 2 weeks depending on weather.

WARD REPORTS:

None.

At 4:56 Dyer made the motion to adjourn. Seconded by Thomas. AYE: Thomas, Dyer, Trumbull. NAY: None. Motion Carried.