

**GROVE CITY COUNCIL  
REGULAR MEETING  
TUESDAY JUNE 3, 2025  
MINUTES**

The Grove City Council met in regular session on Tuesday, June 3, 2025, with Mayor Ed Trumbull presiding. Members present were Peggy Steed, Marty Dyer, and Ivan Devitt. Member Andy Stewart was absent. Also present was City Manager, Debbie Bottoroff; City Attorney, Darren Cook; Public Works Director, Deric Douthit; City Treasurer, Lisa Allred; Convention and Tourism Director, Brent Malone, and Municipal Clerk, Laura Davila.

**PUBLIC HEARING:**

Trumbull opened the floor to Hold a Public Hearing to take Input, Comments and Questions on the City of Grove 2025-2026 Proposed Fiscal Year Budget.

At 4:33 Devitt made the motion for the Council to go into Public Hearing for the Council to go into a Public Hearing with Respect to Input, Comments and Questions on the Proposed 2025-2026 Fiscal Year Budget. Second by Dyer. AYE: Steed, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

At 4:34 Devitt made the motion to come out of the Public Hearing. Second by Dyer. AYE: Steed, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

**AGENDA ITEMS:**

Steed made the motion to Approve a Resolution Approving the 2025-2026 Budget for the City of Grove, Oklahoma. Second by Devitt. AYE: Steed, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Devitt made the motion to approve the minutes from the May 14, 2025, Special Meeting. Second by Dyer. AYE: Steed, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Steed made the motion to approve the Minutes from the May 20, 2025, Regular Meeting. Second by Dyer. AYE: Steed, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Devitt made the motion to approve the Purchase Order Register. Second by Dyer. AYE: Steed, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion with respect to the presentation of the 2023-2024 Annual Financial Report (Audit) for the City of Grove. Kirk Vanderslice, Hinkle and Company, presented the Financial Report for the City of Grove. Vanderslice reported that the audit was conducted in accordance with generally accepted auditing standards. Management is responsible for the financial statements, and it is their job to express an opinion on those financial statements. He reported that they had a clean unmodified opinion on those financial statements, a clean opinion on internal control with no deficiencies noted and a clean opinion on compliance with federal programs. Devitt made the motion to accept the 2023-2024 Annual Financial Report for the City of Grove. Second by Dyer. AYE: Steed, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion with Respect to the Approval of an Ordinance Amending the City of Grove Purchasing Policy. Bottoroff reported that the current policy has specific dollar amounts regarding when Competitive Bidding, Purchases and Authorizations are required as set forth in Oklahoma Statutes. The statutes change from time to time requiring the policy to be updated accordingly. The proposed changes will minimize the need to amend the policy each time the statutes change. Devitt made the motion to approve the Ordinance as presented. Second by Dyer. AYE: Steed, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

**STAFF REPORTS:**

Bottoroff reported that the Groundbreaking for the Wolf Creek Expo would be on Wednesday, June 4, 2025, at 11:00 A.M. and invited the council to attend.

Douthit reported that the striping was completed on Shundi and 13<sup>th</sup> to Main.

Malone reported that there are many events happening this weekend including the American Heritage Festival, Fairy Festival, Food Truck Friday, and the Big Bass Bash.

**WARD REPORTS:**

Dyer complimented Lisa on her hard work.

At 4:48 Devitt made the motion to adjourn. Second by Steed. AYE: Steed, Dyer, Devitt, Trumbull.  
NAY: None. Motion Carried.