



GROVE CITY COUNCIL
REGULAR MEETING
TUESDAY JUNE 17, 2025
MINUTES

The Grove City Council met in regular session on Tuesday, June 17, 2025 at 4:00 PM with Mayor Ed Trumbull presiding. Members present were Peggy Steed, Andy Stewart, Marty Dyer, and Ivan Devitt. Also present was City Manager, Debbie Bottoroff; City Attorney, Darren Cook; City Treasurer, Lisa Allred; Convention and Tourism Director, Brent Malone, and Municipal Clerk, Laura Davila.

PUBLIC COMMENT:

Mayor Trumbull recognized Debbie Bottoroff for her 21 years of service to the City of Grove and presented her with a plaque in honor of her retirement at the end of the month.

City Attorney, Darren Cook presented Debbie Bottoroff with an "Oscar for being the Best City Manager."

AGENDA ITEMS:

Devitt made the motion to approve the Minutes from the June 3, 2025, Regular Meeting. Second by Steed. AYE: Steed, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Devitt made the motion to approve the Purchase Order Register. Second by Stewart. AYE: Steed, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Devitt made the motion to approve a 2-Year Agreement with Richard James for Municipal Judge Services. Second by Dyer. AYE: Steed, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion with Respect to the Awarding a Bid for Preparation and Installation of a 32 mil Silicone Roof System on city owned buildings located at 141 E O'Daniel Parkway, 137 E O'Daniel Parkway, and 130 E O'Daniel Parkway. Three bids were received with USA Roof Coatings coming in at the lowest. Steed made the motion to award the bid and approve the notice of Award to USA Roof Coatings. Second by Dyer. AYE: Steed, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Devitt made the motion to approve the Notice to Proceed. Second by Dyer. AYE: Steed, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion and/or Action with Respect to the following Bids received:

- a. Gasoline and Diesel Fuel for the 2025-2026 Fiscal Year:

Only one bid was Received from Lakeland Petroleum. Devitt made the motion to award the bid for Gasoline and Diesel Fuel for the 2025-2026 Fiscal Year to Lakeland Petroleum. Second by Dyer. AYE: Steed, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion and/or Action with Respect to the Approval of a Plat Application submitted by Local Bank for the development of a Planned Unit Development (PUD). Jamie Perryman submitted an application on behalf of Local Bank to develop a PUD along 18th Street between Sumac Toad and Shundi Road. Perryman was present to answer any questions. Devitt made the motion to approve the Plat

Application submitted by Local Pank for the development of a Planned Unit Development (PUD). Second by Steed. AYE: Steed, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion and/or Action with Respect to the Approval of a Plat Application submitted by Tyler Ogle for Single-Family Housing Development. Devitt made the motion to approve a plat application submitted by Tyler Ogle for Single-Family Housing Development. Second by Dyer. AYE: Steed, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

Trumbull opened the floor for Discussion and/or Action with Respect to the Approval of a Lot Split Plat Application submitted for Martha Holt, by Guy Holt, Power of Attorney (POA). Devitt made the motion to approve the Lot Split Application submitted for Martha Holt, by Guy Holt, Power of Attorney. Second by Dyer. AYE: Steed, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

STAFF REPORTS:

Bottoroff reported that despite the rain, there was a good turn-out for the Wolf Creek Expo Groundbreaking Ceremony.

Bottoroff also read a letter in its entirety reflecting on her years with the City of Grove.

WARD REPORTS:

The Council members thanked Debbie for her years of service to the City of Grove. They complimented her on her hard work and thanked her for the growth the City of Grove has seen under her leadership. The council congratulated her on her retirement.

EXECUTIVE SESSION:

At 4:51 PM Devitt made the motion for the Council to go into and Executive Session for:

1. Discussion and/or Action with Respect to an Executive Session to Discuss the Employment, Hiring, Appointment, Promotion, Demotion, Disciplining or Resignation of any Individual Salaried Public Officer or Employee, Pursuant to Title 25 O.S. Section 307.B.1; City Treasurer's Annual Evaluation, with participation from Lisa Allred.
2. Discussion and/or Action with Respect to an Executive Session to Discuss the Employment, Hiring, Appointment, Promotion, Demotion, Disciplining or Resignation of any Individual Salaried Public Officer or Employee, Pursuant to Title 25 O.S. Section 307.B.1; City Attorney's Annual Evaluation.

At 5:50 PM Devitt made the motion for the council to come out of Executive Session.

Dyer made the motion to approve the contract ^(as) Discussed for Agenda E.1 and E.2 Above. Second by Steed. AYE: Steed, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.

At 5:52 PM Devitt made the motion to adjourn the meeting. Second by Dyer. AYE: Steed, Stewart, Dyer, Devitt, Trumbull. NAY: None. Motion Carried.