**GROVE CITY COUNCIL**

**REGULAR MEETING**

**TUESDAY, JULY 21, 2015**

**6:00 PM**

The Grove City Council met in regular session on Tuesday, July 21, 2015 at 6:00 PM with Mayor Marty Follis presiding. Members present were Ed Trumbull, Don Nielsen, Marty Dyer and Ivan Devitt. Also present was City Manager, Bill Keefer; City Attorney, Brandon Watkins; Assistant City Manager, Debbie Bottoroff; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard. City Treasurer,

Lisa Allred was absent.

**PUBLIC COMMENTS**:

Wayne Shaw addressed the floor to report that he had noticed the Har-Ber Road sign on the signalization light on 13th and Main but after driving down Har-Ber Road he did not see any signs indicating Har-Ber Road. Shaw questioned the reasoning for that. Keefer reported that according to the City of Grove 911 Coordinator Har-Ber Road is not a recognized street name by the Oklahoma Department of Transportation it is recognized as 13th Street.

Dyer made the motion to approve the minutes from the previous meeting. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis presented and read in its entirety a Proclamation proclaiming July 24th and July 25th as “Quilt Days” in Grove, Oklahoma.

Follis opened the floor for discussion with respect to funding for the Wolf Creek Phase III Improvement Project. Keefer reported that at the last meeting the Council authorized the staff and the engineer to move forward with putting the plans and specs for the Phase III improvements out to bid in two bid packages. The first bid package is for the “land” side improvements and the second is for the “lake” side improvements. The first package is to be sent out at the end of the July with the second to follow shortly thereafter. Keefer added that the discussion will involve funding the difference between the grant funds and the total project cost minus what the City has budgeted in 2015-2016 fiscal year towards our local match. Keefer introduced Rick Smith of the Municipal Finance Services, and turned the floor over to him for presentation of review and discussion with the Council the strategy, actions and timetable that will be necessary for funding and financing of this project. Smith reported that this project is a 75/25 matching grant project, and that they are reviewing various financing options with Bank of Grove, who is the current note carrier from the previous Wolf Creek construction projects. Smith noted that there is some timing issues to get this construction started due to the March 2016 Bass Master fishing tournament. Smith entertained questions, comments and concerns from the Council, Staff and Engineer, Tim McCrary. Keefer mentioned that the City cannot approve a bid until such time that official notification has been received from the Oklahoma Wildlife and Conservation of a grant award. Devitt made the motion to authorize the continuation of negotiation with the bank pertaining to the financing of this construction project. Seconded by Trumbull. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to authorization to proceed with taking bids for the Wolf Creek Phase III Improvement Project. Keefer reported that at the last meeting the Council authorized the project engineer to move forward with preparing the plan and specifications for the Wolf Creek Phase III improvements project with the intent of putting it out to bid by the end of the month. The motion did not specifically authorize the City to put the project out to bid. Keefer added that the Staff has met with the Grand River Dam Authority (GRDA) and reviewed the scope of work for their in-kind contributions. Keefer mentioned that there are still concerns on the timing and working their availability into the tentative project schedule. GRDA will be checking on several schedule revisions that would assist with that concerns plus additional concerns that the lake water level may be cause for some issues. Project Engineer, Tim McCrary addressed the floor to report that they anticipate releasing the first bid publication on July 31st with a proposed bid opening date of August 20th. McCrary entertained questions, comments and concerns from the Council, Staff and participating audience. Trumbull made the motion to authorize the Staff / Project Engineer to proceed with taking bids for the Wolf Creek Phase III improvement project as presented and discussed. Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to bids from local financial institutions for Purchase Card Services. Keefer reported that the Staff advertise for bid for this project, and received only one bid proposal from Arvest Bank, which includes a 1% cash rebate on all purchases, that will be deposited directly into the City bank account by the 15th of the following month. Their service allows for the management of the account to set up restrictions and limitations on each card. Dyer made the motion to award the bid to Arvest Bank for the purchase card services as presented. Seconded by Devitt. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Trumbull made the motion to approve a Resolution scheduling Public Hearings at 6 PM on August 18, 2015 for various properties to determine if they are dilapidated and have become detrimental to the health, safety and welfare of the general public and the City of Grove. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Devitt made the motion to approve the scheduling of a work session for 5 PM on August 4, 2015 to review and discuss a strategic marketing plan with Retail Strategies. Seconded by Trumbull. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Dyer made the motion to approve an Agreement with Grand Lake Association for fishing tournament development and promotion. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Nielsen made the motion to approve a Resolution directing filing and notification of the publication of the 2015 Supplement No. 19 to the City of Grove Code of Ordinances. Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to notification from the Bureau of Indian Affairs for an application from the Seneca-Cayuga Nation for an “In Trust” Designation for a tract of property located within the City limits of Grove. Keefer reported that since the release of the packet the Staff has received notice of extension granted for August 17th. Keefer indicated that the Staff is looking for guidance from the Council on which direction they would like to see the City take on this application. Mr. Darrell Mastin addressed the Council to report that he has called several entities regarding the various options that the City has on this issue and has requested documentation that should be arriving within the next week. Mastin indicated that once he receives the documentation he will deliver the same to City Manager, Bill Keefer for record copying to the Council. Dyer strongly suggested that the City wait to see what information Mastin delivers from other entities for possible input. No action was taken from the Council.

**WARD REPORTS**:

Trumbull expressed a thanks to the Grove Police Department on the recent Youth Academy program. Trumbull added that he heard positive response on the event.

Devitt expresses a thanks to Bower and Keefer for the clearing of bushes along Shundi.

Devitt reported a large pothole around 14th and Sumac.

At 7:17 PM Devitt made the motion to adjourn. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.