**GROVE CITY COUNCIL**

**REGULAR MEETING**

**TUESDAY, OCTOBER 2, 2012**

**6:00 PM**

The Grove City Council met in regular session on Tuesday, October 2, 2012 at 6:00 PM with Mayor Marty Follis presiding. Members present were Ed Trumbull, Ileta Bray, Marty Dyer and Berwin Kock. Also present was City Manager, Bruce Johnson; Attorney, Brandon Watkins; Assistant City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard.

Trumbull made the motion to approve the minutes of the previous meeting. Seconded by Bray. AYE: Trumbull, Bray, Dyer, Kock and Follis. NAY: None. Motion carried.

Dyer made the motion to approve the purchase order register. Seconded by Kock. AYE: Trumbull, Bray, Dyer, Kock and Follis. NAY: None. Motion carried.

Mayor Follis presented a plaque and certificate of appreciation Employee of the Quarter – Darline Campbell.

Bray made the motion to approve a Purchase of Service Agreement with Grand Gateway Economic Development Association for a flat rate of $48,840 annually for a one year term beginning on the first day of October 2012 and ending on the last day of September 2013. Seconded by Dyer. AYE: Trumbull, Bray, Dyer, Kock and Follis. NAY: None. Motion carried.

Trumbull made the motion to approve an agreement between DOCServices Program and the City of Grove, Oklahoma for a one year term beginning on the first day of October 2012 and ending on the last day of September 2013 for a funding amount of $7,000. Seconded by Bray. AYE: Trumbull, Bray, Dyer, Kock and Follis. NAY: None. Motion carried.

Kock made the motion to approve a Domestic Violence and Sexual Assault Services Funding Agreement between the City of Grove, Oklahoma and Community Crisis Center, Inc. for the FY 2012-2013 in the amount of $9,500. Seconded by Dyer. AYE: Trumbull, Bray, Dyer, Kock and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to a Resolution establishing a one-time voluntary retirement benefit. Johnson reported that the City is currently facing budget constraints and continually strives to optimize organizational efficiency and productivity. Johnson noted that the City will not engage in discrimination against any person; therefore the Staff is recommending that the Council consider this Resolution for all employees retiring between October 1, 2012 and October 31, 2012 to receive a one-time lump sum payment of $11,000 in addition to any other benefits or payments the employee is eligible to receive. Johnson added that as to date the City has only one employee applicant for this benefit. Johnson entertained questions, comments and concerns from the Council. Bray made the motion to approve a Resolution establishing a one-time voluntary retirement benefit. Seconded by Kock. AYE: Trumbull, Bray, Kock and Follis. NAY: Dyer. Motion carried.

Dyer made the motion to approve a Resolution amending the 2012-2013 Fiscal Year Budget. Seconded by Trumbull. AYE: Trumbull, Bray, Dyer, Kock and Follis. NAY: None. Motion carried.

Kock made a motion to approve an Ordinance amending Part 5, Building Regulations and Codes, of the Code of Ordinance of the City of Grove, Oklahoma, more particularly, Chapter 5, Electrical Code. Seconded by Dyer. AYE: Trumbull, Bray, Dyer, Kock and Follis. NAY: None. Motion carried.

Dyer made a motion to approve an Ordinance amending Part 8, Chapter 2-Section 8-203.F of the Code of Ordinances of the City of Grove, Oklahoma pertaining to Abatement Procedures. Seconded by Bray. AYE: Trumbull, Bray, Dyer, Kock and Follis. NAY: None. Motion carried.

Kock made the motion to approve the Emergency Clause to the above-mentioned Ordinance. Seconded by Trumbull. AYE: Trumbull, Bray, Dyer, Kock and Follis. NAY: None. Motion carried.

Follis announced that the Staff advertised for letters of application from anyone interested in serving as Trustees to the Grove Municipal Services Authority (GMSA), and received only one letter of application from Berwin Kock. Follis made the motion to appoint Kock as Trustee to GMSA. Seconded by Trumbull. AYE: Trumbull, Bray, Dyer, and Follis. NAY: None. Kock abstained. Motion carried.

**CITY MANAGERS REPORT**:

A Resolution of the Grove Municipal Services Authority Agreeing to file application with The Oklahoma Water Resources Board (The “OWRB”) for financial assistance through OWRB State Revolving Fund Program, with the loan proceeds being for the purpose of financing water system improvements and related improvements serving The City of Grove, Oklahoma; approving professional services agreements; and containing other provisions related thereto – Johnson reported that the GMSA Board met earlier this afternoon and approve this Resolution. The GMSA Board heard from Financial Advisor Rick Smith of Municipal Finance Services, Inc. who addressed the Board to introduce the financial assistance through the Oklahoma Water Resource Board State Revolving Fund Program. Johnson indicated that this would be an estimated $6.6 million dollar project for the purpose of constructing improvements to the GMSA water treatment plant, and that this Resolution is simply authorizing the filing of application to OWRB, approving the professional services agreements and other related services thereto. This project is expected to bid in approximately early spring 2013.

**WARD REPORTS**:

Trumbull commented on a letter he received in regards to the Recycling Program. Trumbull strongly suggested that the Staff take a look at implementing that program again. Johnson reported that he has had conversation with Wayne Crouse of Bernice Sanitation in regards to this project, and Crouse has suggested some indication that he is considering implement that project into his trash collection service.

Follis expressed thanks to Ed Trumbull for presiding over the last City Council meeting during his absence.

Bray questioned the design of the newly placed ‘Pedestrian Crossing’ signs that were recently placed in the downtown area came from the City of Grove Staff or the State of Oklahoma? Johnson reported that those signs are State designed. Dyer added that the sign are working, and that they are a good safety implement.

**EXECUTIVE SESSION**:

At 6:45 PM Dyer made the motion for the Council to recess into Executive Session To Discuss The Employment, Hiring, Appointment, Promotion, Demotion, Disciplining or Resignation Of Any Individual Salaried Public Officer Or Employee, Pursuant To Title 25 O.S. Section 307.B.1; City Manager – Bruce Johnson. Seconded by Trumbull. AYE: Trumbull, Bray, Dyer, Kock and Follis. NAY: None. Motion carried.

At 8:53 PM Kock made the motion for the Council to come out of Executive Session with no action taken. Seconded by Dyer. AYE: Trumbull, Bray, Dyer, Kock and Follis. NAY: None. Motion carried.

Trumbull made the motion to authorize the City Attorney to prepare a written report on the office of the City Manager, Bruce Johnson. Seconded by Dyer. AYE: Trumbull, Bray, Dyer, Kock and Follis. NAY: None. Motion carried.

At 8:54 PM Kock made the motion to adjourn. Seconded by Bray. AYE: Trumbull, Bray, Dyer, Kock and Follis. NAY: None. Motion carried.