**GROVE CITY COUNCIL**

**REGULAR MEETING**

**TUESDAY, AUGUST 6, 2013**

**6:00 PM**

The Grove City Council met in regular session on Tuesday, August 6, 2013 at 6:00 PM with Marty Follis presiding. Members present were Ed Trumbull, Don Nielsen, Marty Dyer and Ivan Devitt. Also present was City Manager, Bill Keefer; Attorney, Brandon Watkins; City Treasurer, Lisa Allred; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard. Assistant City Manager, Debbie Bottoroff was absent.

Follis presented a check in the amount of $1,000 to each of the following scholarship recipients from the ‘Gary Dunham’ Memorial Scholarship Fund:

1. Sarah Tanner, daughter of Rick Tanner, Street Department Superintendent, and
2. Ty Marrow, son of Detective John Marrow, Grove Police Department

Nielsen made the motion to approve the minutes of the previous meeting as corrected. Seconded by Trumbull. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Dyer made the motion to approve the minutes of the special meeting as corrected. Seconded by Devitt. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Nielsen made the motion to approve the purchase order register as presented and amended by Allred. Seconded by Devitt. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion regarding a request from the Grove Chamber of Commerce to amend their contract for services. Keefer reported that the City has received a letter of request from the Grove Area Chamber of Commerce for the consideration of amendment to their contract for services with the City in the amount of $9,600 for compensation of payment of their rent at the Visitor’s Center. In the fall of 2012, the City approved an invoice from Grand Lake Association for the rent for the Chamber of Commerce that had not been previously provided for in the City’s budget. Subsequently the City did not receive a formal request to include the rent payment in the 2013-2014 FY budget nor was it included in the contracted services agreement with either party. Therefore it was not provided in this year’s budget. Devitt made the motion to approve the request for amendment of contract service with the Chamber of Commerce in the amount of $9,600. Seconded by Trumbull. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to approval of the following Hazard Mitigation Grant Applications to the Oklahoma Department of Emergency Management for the replacement of Outdoor Warning Sirens:

* Phase I for siren replacement at 104th Street and Highway 59; 80th Street and Highway 59; and at Patricia Island.
* Phase II for siren replacement at 46th Street and Highway 59; 11th Street and Main Street; and State Park Road and Main Street.
* Phase III for siren replacement at 7th Street School Barn; Quail Run Road and Harbor Road; and at Buffalo Shores South.
* Phase IV for siren replacement at 13th Street and Shundi Road; at the Grove Street Fire Station; and the relocation of siren from 4th and Dawn Street to the Municipal Airport.

Robert Real – Director of the Delaware County Emergency Management addressed the Council to report that the primary source of funding for this project is to come from the Oklahoma State Hazard Mitigation Grant Program. A total of 11 sirens will be replaced at their current location and one will be relocated from 4th and Dawn to the Airport. Siren coverage will not be affected by the relocation of the one siren but will actually be enhanced with the coverage area being extended to the vicinity of the airport. Keefer reported that the grants are a 75% grant with a 25% local match. The funding amount for this project was set at $184,900 in the 2013-2014 Police Department Capital Improvement budget. In turn the actual applications for the four grants total $198,100 of which $148,575 is to be provided from grant reimbursements. Keefer noted the funding difference between the budgeted amount for the project and the actual amount of the grant applications is $13,200. The difference can be reduced by the amount of the additional grant funding of $4,575 ($148,575 versus budget of $144,000). Hence the local match funding from the City will need to increase by $8,625 for a total match of $49,525. Keefer and Real entertained questions, comments and concerns from the Council regarding the project(s) of each application.

* Dyer made the motion to approve the grant application for Phase I for siren replacement at 104th Street and Highway 59; 80th Street and Highway 59; and at Patricia Island. Seconded by Neilsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.
* Devitt made the motion to approve the grant application for Phase II for siren replacement at 46th Street and Highway 59; 11th Street and Main Street; and State Park Road and Main Street. Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.
* Trumbull made the motion to approve the grant application for Phase III for siren replacement at 7th Street School Barn; Quail Run Road and Harbor Road; and at Buffalo Shores South. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.
* Dyer made the motion to approve the grant application for Phase IV for siren replacement at 13th Street and Shundi Road; at the Grove Street Fire Station; and the relocation of siren from 4th and Dawn Street to the Municipal Airport. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to approval of the purchase of a Bobcat for the Building and Grounds Department through the Oklahoma State Contract. Craig Criger, Buildings and Grounds Superintendent addressed the Council to report that he had requested $46,500 in the 2013-2014 budget the purchase of a backhoe and Donkey fork lift. However after further consideration he came to the conclusion that instead of the donkey for lift, which would have a single function usage, we should instead purchase a Bobcat S570 Skid Steer with a bucket and fork, and have a machine that has multiple functions. Trumbull made the motion to authorize the City Staff to purchase a Bobcat for the Buildings & Grounds Department through the Oklahoma State contract. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to approval of a Resolution accepting grant funds from the Federal Aviation Administration for the Taxiway B and West Apron Project Improvements at the Municipal Airport. Keefer reported that this is a Resolution accepting the grant funds from the Federal Aviation Administration for administration and engineering design services for Taxiway B and the West Apron project at the Municipal Airport. The grant is in the amount of $158,130 with a local 10% match of $17,150. The local matching funds were provided for in the 2013-2014 budget along with the match for construction. The match for the construction portion of this project will also be a 90/10 match between the State and the City of Grove. Airport Manager - Lisa Jewett addressed the Council to detail on the improvements of this project that will consist of primarily of the design of the West Apron and a portion of the West parallel taxiway (Taxiway Bravo). Jewett entertained questions, comments and concerns from the Council and Bill Miller in the participating audience. Dyer made the motion to approve the Resolution accepting the grant funds from the Federal Aviation Administration for the Taxiway B and West Apron project as presented and described by Staff. Seconded by Trumbull. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to approval of the following Resolutions authorizing the submittal of applications for a Rural Economic Action Plan Grants through Grand Gateway Economic Development Association:

1. Grant Application for the CNG Station – Bottoroff submitted via Memo to the City Council requesting approving for grant application to the Grand Gateway Economic Development Association through the REAP grant. The application will be submitted requesting $50,000 to assist with the cost of equipment, engineering and construction of a Compressed Natural Gas (CNG) fueling station. Nielsen made the motion to approve the Resolution authorizing the submittal of grant application to Grand Gateway Economic Development Association for the CNG station. Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.
2. Grant Application for Fire Department Radios – Keefer reported that this request is coming from the Grove Fire Department, and that they are in a training session, so a representative from their department was unable to be at the meeting for presentation so he will attempt to answer any questions that the Council might have. Keefer added that this item came in at the last meeting for the agenda, and that he did not have sufficient time to fully discuss it with Deputy Fire Chief, Rocky DeSilva. Keefer indicated that the Fire Department is attempting to purchase five (5) Motorola ATX 7000 multiband hand held radios in order to provide the ability for the Grove Fire Department to communicate with multiple agencies throughout Eastern Oklahoma. Police Chief, Mark Morris responded by saying that he has visited with Fire Chief, Mike Reed in regards to this project and his concerns were that Grove is the only department in the immediate area using the 800 MHz radio system. The other rural departments are using 450 MHz system, and that makes communication on scenes difficult. The purchase of these radios will enhance firefighter’s safety and provide more efficient function of multi-agency responses in our area plus will allow us to operate more efficiently in providing service to the people. Therefore Morris understood this purchase is a necessity of the department. Nielsen made the motion to approve the Resolution authorizing the submittal of grant application to Grand Gateway Economic Development Association for the purchase of five (5) new radios for the Fire Department. Seconded by Trumbull. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to the approval of an Engineering Services Agreement with Rose & McCrary for the City of Grove’s portion of the Compressed Natural Gas Station. President Rick Rose of Rose & McCrary, PC was present to entertain any questions, comments and concerns from the Council and Staff in regards to this item. Nielsen made the motion to approve the Engineering Services Agreement with Rose & McCrary for the City of Grove’s portion of the Compressed Natural Gas Station as presented. Seconded by Trumbull. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to approval of a Resolution authorizing a trail design, bidding and construction phase’s service agreement with LandPlan Consultants, Inc. for the Wolf Creek Park to Grove Springs Park Trail. Keefer reported that the Department of Tourism recently awarded the City of Grove $160,000 in grant funding for the construction of a multi-purpose trail. The trail connects Wolf Creek Park to Grove Springs Park. In addition, the City budgeted funding along with a private donation for this project. The agreement is for the design, bidding and construction phase services in the amount of $88,098. These services are part of the grant application and project budget. The Council and Staff entertained questions, comments and concerns from the following individuals:

1. Bill Miller
2. Judith Read
3. Bob Henkle, and
4. Bob Alan

Trumbull made the motion to approve the agreement with LandPlan Consultants, Inc. for the Wolf Creek Park to Grove Springs Park Trail. Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer and Follis. NAY: Devitt. Motion carried.

Devitt made the motion to approve the denial of Claim No. 131619-TW-Claimant Eric Davey upon recommendation from the Oklahoma Municipal Assurance Group. Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

**CITY MANAGERS REPORT**:

Keefer informed the Council that beginning the week of July 22nd the Grove Fire Department has assumed the lead role in the nuisance abatement process that addressed grass and weed issues as well as basic trash and debris problems. This process was done in an effort to be more proactive and devote additional time in addressing these issues. The Fire Department will identify issues and initiate contact with the property owners to resolve the problem. The department will also be responsive to complaints that the City received in these issues.

At 7:18 PM Devitt made the motion to adjourn. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.