**GROVE CITY COUNCIL**

**REGULAR MEETING**

**TUESDAY, JULY 2, 2013**

**6:00 PM**

The Grove City Council met in regular session on Tuesday, July 2, 2013 at 6:00 PM with Mayor Marty Follis presiding. Members present were Ed Trumbull; Don Nielsen, Marty Dyer and Ivan Devitt. Also present was City Manager, Bill Keefer; Assistant City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard. Attorney, Brandon Watkins was absent.

**PUBLIC COMMENTS**:

Follis presented and read in its entirety a Proclamation proclaiming July 19-20, 2013 as ‘Quilt Days’ in Grove, Oklahoma.

Mr. Jud Nelson, 1505 Pebble Court, and Mr. Donald Jacks, 1512 Pebble Court addressed the Council to respectfully request that they consider the paving of Pebble Court. Keefer reported that Pebble Court is a narrow gravel road that has issues with pot holes and rutting after moisture events. This is a U-shape with both entrances located off of 68th Street. Both road entrances are at a steep grade which does wash out with a heavy rain. The Street Department has on numerous occasions graded the road and added material most recently within the last few weeks. Keefer noted that he has discussed the situation with Staff, and in order to eliminate the erosion the Street Department would go and pave a 40’ – 50’ section of each of the road entrances off of 68th Street to the crest of the incline on Pebble Court within the next few weeks once the paving machine is repaired.

Devitt made the motion to approve minutes of the previous meeting. Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion regarding approval of the Purchase Order Register. Allred reported that she has presented an additional purchase order for Clark Electric in the amount $8,250, and a correction of PO #13-031820 to Kirby Smith from $1,755 to $1,170. Dyer made the motion to approve the purchase order register as presented and amended. Seconded by Trumbull. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis presented a plaque and Certificate of Appreciation to Employee of the Quarter – Chris Luper.

Follis opened the floor for discussion with respect to approval of an Ordinance amending Section 13-111 of the Code of Ordinances of the City of Grove, Oklahoma as it pertains to Open Burning; Burn Permits; and the Burn Permit Regulations. Keefer reported that he has been reviewing this proposed Ordinance with the Staff and Council, and that some serious concerns have been presented. Therefore, Keefer strongly suggested that the Council take no action at this time in order to allow for further review with the Staff. No action was taken.

Item #B-5: Discussion and/ or action with respect to the Emergency Clause within the proposed Ordinance amending Section 13-111 of the Code of Ordinances of the City of Grove, Oklahoma. No action taken.

Nielsen made the motion to approve a Resolution authorizing the City to make application for assistance under the Oklahoma Quality Events Act for the 2013 Professional Anglers Association Tournament. Seconded by Devitt. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Devitt made the motion to approve an agreement with the Grand Lakes Association, Inc. to administer and fulfill the obligations set forth under the Oklahoma Quality Events Act. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Dyer made the motion to approve the annual agreement with the Delaware and Ottawa County Services Program (DOCS) for services at the Grove Senior Center between October 1, 2013 and September 30, 2014. Seconded by Trumbull. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Devitt made the motion to authorize the Fire Department to solicit bids for a Rescue Boat/Motor and Trailer. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Trumbull made the motion to approve an Ordinance amending the animal regulations of the Code of Ordinances of the City of Grove, Oklahoma, more specifically Part 4, Chapter1 correcting the problem with the numbering of the section(s). Seconded by Neilsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Nielsen made the motion to approve an Ordinance upon recommendation from the Planning and Zoning Commission amending Chapter 5; Section 5-8. Signs and Billboards; of the Zoning Ordinances of the City of Grove, Oklahoma. Seconded by Trumbull. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to the approval of the following annual agreements and contracts with the various community organizations who receive funding from the City to support their programs. Keefer reported that the funding for each organization as noted in their respective agreements has been provided for in the 2013-2014 Fiscal Year budget. Keefer indicated that the Council should consider voting on each agreement/contract separately:

Trumbull made the motion to approve the contract with the Grove Area Chamber of Commerce in the amount of $10,700 for a one year term beginning on the first day of July 2013 and ending on the last day of June 2014. Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Dyer made the motion to approve the agreement between the City of Grove and the Community Crisis Center, Inc. in the amount of $9,000 for a one year term beginning on the first day of July 2013 and ending on the last day of June 2014. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Dyer made the motion to approve the contract with the Grand Lake Festivals, Inc. in the amount of $12,750 for a one year term beginning on the first day of July 2013 and ending on the last day of June 2014. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Trumbull made the motion to approve the contract with the Grand Lake Associations, Inc. in the amount of $15,300 for a one year term beginning on the first day of July 2013 and ending on the last day of July 2014. Seconded by Devitt. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Allred reported to the Council that the City received notification earlier today that the State of Oklahoma Arts Council has denied funding of this project for the year. The Staff has placed $4,000 in the current budget that is broke down as a 50/50 match from the Arts Council - $2,000 and the City - $2,000. Allred wanted the Council to be fully aware that the City of Grove would not be receiving that additional $2,000 this year. Devitt made the motion to approve the contract with the Grove Community Players in the amount of $2,000 for a one year term beginning on the first day of July 2013 and ending on the last day of June 2014. Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Devitt made the motion to approve the funding agreement with the Humane Society of Grove and Grand Lake, Inc. in the amount of $5,000 for a one year term beginning on the first day of July 2013 and ending on the last day of June 2014. Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to the approval of a bid to relocate the City Manager’s furniture and household to Grove per the employment contract. Keefer reported that he has solicited three bids to relocate his household belongings from Augusta, Kansas to Grove, OK. The bids included packing, loading, transportation and unloading. The followings bids are based primarily upon their salespersons estimate on the weight of the items to be moved, and the weight varied from 17,225 lbs. to 25,201 lbs.:

**COMPANY** **WEIGHT** **NOT TO EXCEED BID**

Allied Van Lines 17,225 lbs $ 8,247.39

North American 21,000 lbs $ 9,860.27

United Van Lines 25,501 lbs $13,522.00

Keefer recommended that the Council approve the low bid from Allied Van Lines, and in addition that the Council pays the moving company directly upon satisfactorily completing their contract. Devitt made the motion to approve the bid estimate from Allied Van Lines in the amount of $8,247.39 for the relocation of the City Managers furniture and household goods as per his employment contract. Seconded by Dyer. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.

**CITY MANAGERS REPORT**:

Keefer announced the upcoming surplus City property/equipment auction scheduled for Saturday, July 20th at 10: AM at the City Public Works Facility.

Keefer added that the City of Grove has received tentative notice that it has been awarded the grant from the Oklahoma Department of Tourism for the walking path between Wolf Creek Park and Grove Springs Park. Keefer mentioned that he would provide additional information to the Council upon receipt.

Keefer pointed out that in the 2013-2014 Police Capital Budget, funds were provided for the Police Department to transition to a new uniform. So that transition should be noticed in the near future.

**WARD REPORTS**:

Trumbull strongly suggested that the Council consider re-evaluate the animal regulations pertaining to the rabies vaccination from one (1) year term vs. a three (3) year term.

Follis reported that the Rotary Park is nearly complete and looks great.

Follis expressed thanks to Jack Bower, Dave Johnston and John Fasano for cleaning up the scattered papers along Leisure and Highway 59.

Follis invited all to attend the City of Grove annual 4th of July entertained event this Wednesday, July 3rd at the Wolf Creek Park facility.

Nielsen reported that he noticed that the Rotary Park is getting great utilization.

Dyer reported that the construction of Harbor Road is in the current budget. When does the City anticipate starting that project? Bower reported that as soon as the Street Department finishes their ongoing projects. Bower indicated that it might be this fall.

Devitt noticed some new faces in the audience, and expressed appreciation for all in attendance.

At 7:32 PM Devitt made the motion to adjourn. Seconded by Nielsen. AYE: Trumbull, Nielsen, Dyer, Devitt and Follis. NAY: None. Motion carried.