**GROVE CITY COUNCIL**

**SPECIAL MEETING**

**TUESDAY, APRIL 19, 2011**

**4:00 PM**

The Grove City Council met in special session on Tuesday, April 19, 2011 at 4:00 PM with Vice-Mayor, Marty Follis presiding. Members present were Ed Trumbull, Larry Parham, Marty Dyer and Mike Davenport. Also present was City Manager, Bruce Johnson; Assistant City Manager, Debbie Bottoroff; City Treasurer, Lisa Allred; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard. Attorney, Kelly Kerr was absent.

Follis opened the floor for Election of Officers:

* + - Mayor – Davenport nominated Marty Follis as Mayor. Trumbull seconded the nomination. Nomination ceased. AYE: Trumbull, Parham, Dyer and Davenport. NAY: None. Follis abstained. Motion carried.
		- Vice-Mayor – Trumbull nominated Mike Davenport as Vice-Mayor. Follis seconded the nomination. Nomination ceased. AYE: Trumbull, Parham, Dyer and Follis. NAY: None. Davenport abstained. Motion carried.

Davenport made the motion to approve the minutes of the previous meeting. Seconded by Trumbull. AYE: Trumbull, Parham, Dyer, Davenport and Follis. NAY: None. Motion carried.

Davenport made the motion to approve the purchase order register to include the withholding of purchase order number 11-23830 – Rose & McCrary, PC for storm water, water and gas in the amount of $8,750.00. Seconded by Trumbull. AYE: Trumbull, Parham, Dyer, Davenport and Follis. NAY: None. Motion carried.

Trumbull made the motion to approve a Resolution supporting the request by the Grand River Dam Authority to amend the 1996 License from Federal Energy Regulatory Commission, the Pensacola Project #1494, to maintain Grand Lake O’ the Cherokees lake level above 745’ until after the first Monday in September annually. Seconded by Dyer. AYE: Trumbull, Parham, Dyer, Davenport and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion regarding proposals for City Attorney services. Johnson announced that the City has formally received the resignation from Attorney Kelly Kerr. Therefore, Johnson respectfully request that the City of Grove advertise for proposals for City Attorney services. Follis made the motion to authorize the City Staff to advertise for City Attorney services. Seconded by Dyer. AYE: Trumbull, Parham, Dyer, Davenport and Follis. NAY: None. Motion carried.

At 4:30 PM Follis opened the floor with respect to Council Orientation. Johnson opened the presentation with the following topics of discussion:

* City of Grove Organizational Chart
* Governing Board, and
* Administration

Johnson then turned the floor over to the following Department Supervisors for detail presentation of their department job description:

* City Treasurer, Lisa Allred
* City Clerk, Bonnie Buzzard
* Assistant City Manager, Debbie Bottoroff
* 911 Coordinator, Cody Brummer-Brown
* Vehicle Maintenance Supervisor, Dale Younger
* Public Works Director, Jack Bower
* Water/Waste Water Plant Supervisor, John Gibe
* Chief of Police, Mark Morris and
* Fire Chief, Lee Dollarhide

Each of the above-mentioned supervisors entertained questions, comments and concerns from the Council. The total presentation last for approximately two (2) hours.

**WARD REPORT**:

Trumbull and Dyer expressed thanks to each of the Supervisors for their impressive presentation.

Follis asked for an update on the proposed development behind Lowes. Johnson responded by saying that they are still in the grant process.

Follis asked about any possible funding for the Kiwanis’s Park. Johnson reported that is a low usage park, and does not receive high funding unlike the Sports & Recreation Park which is a revenue source.

Parham asked for an update on the annual trash pickup. Bower reported that the Street Department started picking up city wide trash on Monday, and will continue for approximately 2-3 weeks.

At 6:32 PM Dyer made the motion to adjourn. Seconded by Parham. AYE: Trumbull, Parham, Dyer, Davenport and Follis. NAY: None. Motion carried.