**GROVE CITY COUNCIL**

**REGULAR MEETING**

**TUESDAY, FEBRUARY 5, 2013**

**6:00 PM**

The Grove City Council met in regular session on Tuesday, February 5, 2013 at 6:00 PM with Mayor Marty Follis presiding. Members present were Ed Trumbull, Ileta Bray, Marty Dyer and Berwin Kock. Also present was Acting City Manager, Debbie Bottoroff; Attorney, Brandon Watkins; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard. City Treasurer, Lisa Allred was absent.

**PUBLIC COMMENTS**:

Mr. Ben Hynum addressed the Council to express his appreciation to them for allowing him to organize the entertainment for the City of Grove Annual 4th of July event in the past. Hynum approached the Council to seek their intention on allowing him to conduct this event again this upcoming season. The Council expressed their appreciation to Hynum for all of the hard work he has demonstrated in making this event a success every year, and tentatively indicated no problems with Hynum supervising this event again this year. Bottoroff noted that the Staff is looking at moving this event out at the Wolf Creek Park area.

Kock made the motion to approve the minutes of the previous meeting. Seconded by Trumbull. AYE: Trumbull, Bray, Dyer, Kock and Follis. NAY: None. Motion carried.

Bray made the motion to approve the purchase order register. Seconded by Kock. AYE: Trumbull, Bray, Dyer, Kock and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to traffic control, street closing, alternative routes, parking, shuttle services and other related items at the Wolf Creek Park and Boating Facility. Bottoroff reported that during the Bass Master Classic there will be a tremendous increase in the amount of vehicular as well as foot traffic particularly at the Wolf Creek Park and Fishing Facility. Safety is always the City’s highest concern, and the Police Department has been working with the Grand Lake Association and BASS to create a plan that will help the anglers and spectators get in and out of the facility in a safe manner. Sergeant Jerry Bohannan of the Grove Police Department addressed the Council, Staff and audience for a detail presentation the proposed street closing and alternative routes that will be utilized for this event scheduled for February 22-24, 2013. No action was taken.

Follis opened the floor for discussion with respect to the City of Grove entering into an agreement with Grove Public Schools to provide an on-campus Police Officer. Bottoroff reported that discussions have been held between the City of Grove and the Grove Public Schools (GPS) regarding the importance of campus security. An agreement between the two entities is being created by the GPS Legal Department for possible consideration by the Council. GPS will provide funding not to exceed $45,000 per school year for an officer designated as an on-campus Police Officer. Police Chief, Mark Morris and Grove Public School Superintendent, Sandy Coaly addressed the Council to detail on the importance for this additional security for the safety of our youth and facility, and noted that this proposed agreement has not been officially introduced to her Board for consideration. Coaly entertained questions, comments and concerns from the Council, and Staff. Coaly expressed her gratitude to the City of Grove for their support they have graciously displayed to the Grove Public School District on this project, and appreciates any consideration this agreement receives in the future. No action was taken.

Trumbull made the motion to approve Amendment #4 to the Rose & McCrary, PC contract dated 06-04-2012 for additional construction materials testing and onsite inspection services per proposal from Grubbs, Hoskyn, Barton & Wyatt, Inc. in the amount of $20,000.

Seconded by Dyer. AYE: Trumbull, Bray, Dyer, Kock and Follis. NAY: None. Motion carried.

Follis made the motion to approve a contract between Grand Lake Festivals, Inc. and the City of Grove, Oklahoma for tourism promotion and development in the amount of $15,000. Seconded by Bray. AYE: Trumbull, Bray, Dyer, Kock and Follis. NAY: None. Motion carried.

Dyer made the motion to approve a contract between Grove Area Merchants Association, and the City of Grove, Oklahoma in the amount of $3,000. Seconded by Kock. AYE: Trumbull, Bray, Dyer, Kock and Follis. NAY: None. Motion carried.

Bray made the motion to approve a Memorandum of Agreement between the Delaware County Health Department and the City of Grove, Oklahoma for use of facilities as a Vaccination Clinics or Antibiotic Distribution Centers as presented and discussed by Donald F. Wilkinson – Local Emergency Response Coordinator. Seconded by Dyer. AYE: Trumbull, Bray, Dyer, Kock and Follis. NAY: None. Motion carried.

Dyer made the motion to approve a Resolution consenting to and approving the assignment of the cable franchise and system to BCI Allegiance, LLC from Allegiance Communications. Seconded by Kock. AYE: Trumbull, Bray, Dyer, Kock and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to surplus of a section of property described as follows:

Part of the West 75 feet of Lot 1, Block 4, Original Town of Grove, OK, Delaware County aka as a Section of Property located at the Corner of Third Street and North Cherokee, Grove, OK.

Bottoroff reported that she previously mentioned to the City Council that an interest party has contacted the city with an interest in purchasing a 30’ strip of land owned by the City on the west side of North Cherokee at 3rd Street. Bottoroff mentioned that she has visited with Public Work Director, Jack Bower who indicated that there are no utilities along that described property and there are no adequate street right-of-ways along that property. The property is not currently utilized by the City of Grove in any type or manner. Bottoroff added that once this property is declare surplus the Staff will advertise it to the public. Kock made the motion to declare the above-described property as surplus. Seconded by Trumbull. AYE: Trumbull, Bray, Kock and Follis. NAY: None. Dyer abstained. Motion carried.

Follis made the motion to authorize the Staff to advertise for sealed bids to sell the surplus property as described in the abovementioned agenda item. Seconded by Kock. AYE: Trumbull, Bray, Kock and Follis. NAY: None. Dyer abstained. Motion carried.

Follis opened the floor for discussion regarding appointment of a Representative to serve on the Grand Gateway Board of Directors. Bottoroff reported that the City of Grove is a member of the Grand Gateway Economic Development Association (GGEDA) and is eligible to have one representative serve on the Board of Director. Bottoroff noted that Bruce Johnson served that capacity last year, and if it was the desire of the Council, she would be glad to serve that position for the City of Grove for the upcoming term. Dyer made the motion to appoint Acting City Manager, Debbie Bottoroff to serve as the City of Grove representative to the Grand Gateway Board of Directors for a one year term beginning on the first day of February 2013. Seconded by Bray. AYE: Trumbull, Bray, Dyer, Kock and Follis. NAY: None. Motion carried.

Bray made the motion to authorize the Staff to solicit bids for mowing and clean-up of code violation properties located within the corporate limits and identified by the Code Enforcement Officer. Seconded by Dyer. AYE: Trumbull, Bray, Dyer, Kock and Follis. NAY: None. Motion carried.

Trumbull made the motion to authorize the Staff to solicit bids for the purchase of a replacement vehicle for the Buildings and Grounds Department, and use the surplus vehicle as a trade-in. Seconded by Dyer. AYE: Trumbull, Bray, Dyer, Kock and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion regarding bids received to lease the property located at 109 S. Main, aka the old Street Department Building. Bottoroff reported that in January the Staff advertised for sealed bids regarding leasing of the old street department building located at 109 N Main Street. The City received one bid from T.H. Rogers Lumber Company in the amount of $200 per month. Bottoroff felt like the facility is worth more to the City than $200 per month and can be utilized by the Buildings and Grounds Department located directly across the Street. Bottoroff discussed this project in detail with the Council, and all agreed with the Staff that it is worth more than $200 a month. Follis made the motion to authorize Bottoroff to continue negotiation with T.H. Rogers Lumber Company for a proposed lease amount of $500 - $750. Seconded by Bray. AYE: Trumbull, Bray, Dyer, Kock and Follis. NAY: None. Motion carried.

Dyer made the motion to approve the contract between Trinity Baptist Church and the City of Grove for Leasing of the property located at 206 Elk Street, Grove, OK aka the old YMCA Building for a three (3) year lease agreement with the option to auto renew at the end of the year three (3) as follows:

* Year 1 $1,000 per month
* Year 2 $1,000 per month
* Year 3 $1,250 per month
* Year 4 $1,250 per month
* Year 5 $1,250 per month
* Year 6 $1,500 per month
* Note that year 4-6 based on lease renewal (City and Tenant to negotiate new agreement after completion of year 6)

Seconded by Bray. AYE: Trumbull, Bray, Dyer, Kock and Follis. NAY: None. Motion carried.

**ACTING CITY MANAGERS REPORT**:

Bottoroff introduced the new look of the City Council chambers, and added that it would also be utilized as the Municipal Court room. Bottoroff expressed thanks to Craig Criger and his Building and Grounds crew for their hard work in getting this assembled and operational in three (3) weeks.

Bottoroff noted that the shore line clean is underway and that the GMSA Waste Water Treatment Plant has been designed as a drop off point for styrofoam debris.

Bottoroff added that she has put out a mass e-mail to all of the ‘Adopt –A – Street’ groups reminding them of the city wide clean up prior to the Bass Master tournament coming to Grove.

Bottoroff reported that she has a meeting scheduled tomorrow with Blue Energy Fuels regarding the construction / placement of the proposed CNG station. Bottoroff mentioned that GMSA will hold a special meeting on Thursday, February 7th to discuss the possibility of matching funds for a grant with Grand Gateway Economic Development for the purchase of additional fleet using the proposed CNG fueling system.

Bottoroff added that GMSA will be making application on March 9, 2013 to the Oklahoma Water Resource Board for approval of the Water Treatment Plant expansion, and after approval it will be let out for bid for construction around May 2013.

Bottoroff noted that she has started negotiation with the Grand Lake Fraternal Order of Police, and that Attorney Watkins and Police Chief, Mark Morris is sitting in on the negotiations with her.

Bottoroff reported that Wednesday, February 6th @ 5:00 PM is the last day for any interested parties to file for the City Council seats. As to date the following individuals has filed:

* Ward 1: Ed Trumbull
* Ward 2: Marty Follis
* Ward 3: Ileta Bray & Don Nielsen
* At Large: Berwin Kock and Ivan Devitt

Bottoroff reported that Larry Shelton – Chell Consulting has contacted her about scheduling a special City Council meeting to review the proposed City Manager application/resumes’. The Council suggested setting Monday, February 11th @ 4:00 PM, and to confirm that with Shelton.

Bottoroff reported that the Grove Economic Development Authority met approved to purchase 6.22 acres of land from the Grove Integris Hospital for $240,000. This property is located behind the Grove EMS facility. At this time GEDA has no plans for it use.

Bottoroff noted that she has made a change to the packet by supplying an ‘Interoffice Memorandum’ to the City Council, and have that department heads available at the meeting to explain their reasoning to the Council for that particular agenda item. The Council expressed this favorable opinion to that change.

Public Works Director, Jack Bower and Building Inspector, John Fasano updated the Council, Staff and participating audience on the construction of the Wolf Creek Park project.

**WARD REPORTS**:

Trumbull commended Civic Center Maintenance Manager, Audrey Brewer for her devoted service she extended to him & the Grove Public Schools during the recent Science Fair event at the Civic Center. Trumbull added that the facility looked real nice.

Follis and Bray complimented the Staff on the nice job with the City Council chambers. They also expressed thanks to Bower and Fasano for their hard work on the Wolf Creek Park expansion project.

Dyer reported that he likes the idea of having the department heads at the meeting to discuss particular items on the agenda.

At 7:18 PM Kock made the motion to adjourn. Seconded by Bray. AYE: Trumbull, Bray, Dyer, Kock and Follis. NAY: None. Motion carried.