**GROVE CITY COUNCIL**

**REGULAR MEETING**

**TUESDAY, JANUARY 15, 2013**

**6:00 PM**

The Grove City Council met in regular session on Tuesday, January 15, 2013 at 6:00 PM with Mayor Marty Follis presiding. Members present were Ed Trumbull, Ileta Bray, Marty Dyer and Berwin Kock. Also present was Acting City Manager, Debbie Bottoroff; Attorney, Brandon Watkins; City Treasurer, Lisa Allred; Public Works Director, Jack Bower and City Clerk, Bonnie Buzzard.

Follis read a Proclamation for presentation to the Grove Public Library declaring January 14 – 19, 2013 as ‘Geek the Library Week”.

Bray made the motion to approve the minutes of the previous meeting. Seconded by Kock. AYE: Bray, Kock and Follis. NAY: None. Trumbull and Dyer abstained. Motion carried.

Dyer made the motion to approve the purchase order register. Seconded by Trumbull. AYE: Trumbull, Bray, Dyer, Kock and Follis. NAY: None. Motion carried.

Kock made the motion to a Resolution committing to providing matching funds and in-kind services if grant funding is approved and received from the Oklahoma Tourism Department for the construction of a multi-use recreational trail connecting Wolf Creek to Grove Springs Park. Seconded by Bray. AYE: Trumbull, Bray, Dyer, Kock and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion with respect to the bid received for the leasing of a 5,000 square foot city owned building located at 206 Elk Street, Oklahoma aka previous YMCA building. Bottoroff reported that the Staff advertised for sealed bids regarding the leasing of this facility and received only one bid from Trinity Baptist Church in the amount of $1,000 per month. Bottoroff added that due to the fact, this amount is less than the expected amount of $2,500 per month and the church is not a sales tax generating business. Bottoroff reported that she met with the proposed lessee, Trinity Baptist Church, and that they presented an amended bid for the property for a three (3) year lease agreement with the option to auto renew at the end of the year three (3) as follows:

* Year 1 $1,000 per month
* Year 2 $1,000 per month
* Year 3 $1,250 per month
* Year 4 $1,250 per month
* Year 5 $1,250 per month
* Year 6 $1,500 per month
* Note that year 4-6 based on lease renewal (City and Tenant to negotiate new agreement after completion of year 6)

Mr. Robert Carter – Pastor, Trinity Baptist Church addressed the Council and Staff to report that they are currently utilizing a meeting room at the New Song Baptist Church that they are looking for a place of their own to assemble. Carter added that he and several others of the congregation reviewed the facility, and agreed that this facility would work perfectly for their purpose. Carter noted that they visiting with Bottoroff regarding the details of this project, and that she pointed out the proposed CNG station that is looking at the property directly behind this facility, and that they have no major concerns with that project taking place. Carter strong expressed his and others enthusiasm regarding this project. Carter entertained questions, comments and concerns from the Council and Staff. Bottoroff announced that the property is zoned C-3 which is in compliance for a placement of a Church. Dyer made the motion to approve the bid leasing of the city owned building located at 206 Elk Street to Trinity Baptist Church as presented and discussed contingent upon contract of Lease Agreement from the City Attorney. Seconded by Follis. AYE: Trumbull, Bray, Dyer, Kock and Follis. NAY: None. Motion carried.

Follis opened the floor for discussion regarding the bids received for asphaltic supplier for the second half of The Fiscal Year Ending June 30, 2013. Bower reported that the Staff advertised for bids for this supplier and received the following bids:

1. APAC – Oklahoma, Inc – Vinita Plant:
   1. 1999 ODOT Specifications:
      1. Type A Hot Mix F.O.B. $No Bid per ton
      2. Type B Hot Mix F.O.B. $57.00 per ton
      3. Type C Hot Mix $60.00 per ton
2. Longan Construction Company:
   1. 1999 ODOT Specifications:
      1. Type A Hot Mix F.O.B. $51.50 per ton
      2. Type B Hot Mix F.O.B. $54.50 per ton
      3. Type C Hot Mix $57.00 per ton
   2. Pro-Line Cold Mix Asphalt
      1. Bulk $98.50 per ton
      2. 10# bags $15.00 per bag

Bower added that it is Staff recommendation that the Council accept both bids with Longan being the primary supplier of hot mix Type B&C, and the secondary supplier being APAC depending upon availability. Bower indicated that the Street Department would continually utilizing Tulsa Asphalt for the cold patch materials. Bower entertained questions, comments and concerns from the Council. Bray made the motion to award the bid to Longan Construction Co. as the primary supplier of asphalt, and to APAC of Vinita as the secondary supplier depending upon availability for hot mix asphalt only. Seconded by Follis. AYE: Trumbull, Bray, Dyer, Kock and Follis. NAY: None. Motion carried

Follis opened the floor for discussion with respect to the declaration of surplus of one 2005 Ford F250 Super Duty Truck from the Buildings and Grounds Fleet. Bottoroff reported that Dale Younger, Vehicle Maintenance Superintendent has reported that over the past three years this vehicle has started having problems with different systems mechanism:

* Turbo charge
* Exhaust gas recirculation valve, and
* Wiring issues in the main electrical relay center

This vehicle has over 55,000 miles, and the manufacturer’s warranty has expired. Bottoroff announced that Buildings and Grounds would like to request that the City Council surplus this vehicle and allow the Staff to use it for trade value for a ¾ ton 4-wheel drive pickup. Dyer made the motion to declare the 2005 Ford F250 Super Duty Truck from the Buildings and Grounds fleet as surplus, and allow the said vehicle to be utilized as trade in value. Seconded by Kock. AYE: Trumbull, Bray, Dyer, Kock and Follis. NAY: None. Motion carried

**ACTING CITY MANAGERS REPORT**:

Bottoroff reported that she has a meeting tomorrow with Tractor Supply Company. Planning and Zoning has already approved their plat and site plan, and they anticipate ground breaking by the end of January.

Bottoroff reported that she recently attended a GRDA meeting, and that they announced that they are looking for volunteers to clean-up around the lake frontage areas before the upcoming Bass Master Fishing Tournament. Bottoroff announced that the styrofoam collected from that project may be dropped off at the GMSA Waste Water Treatment Plant Facility.

Bottoroff also noted that she has visited with the CNG owners, and they have indicated that they have received commitments from the Pelivan Services, and Bernice Sanitation. The City Staff is currently working on the numbers to convert the city fleet over to natural gas.

At 6:56 PM Kock made the motion to adjourn. Seconded by Bray. AYE: Trumbull, Bray, Dyer, Kock and Follis. NAY: None. Motion carried.