



104 W. 3rd Street Grove, Oklahoma 74344
(918) 786-6107 Fax (918) 786-8939
www.cityofgroveok.gov

JOB OPENING NOTICE

DEPARTMENT: GROVE POLICE DEPARTMENT

POSITION: FULL-TIME ANIMAL CONTROL OFFICER

APPLICATION DEADLINE: January 25, 2021

REQUIREMENTS: APPLICANTS MUST HAVE A HIGH SCHOOL DIPLOMA OR EQUIVALENT; MUST HAVE VALID CLASS D DRIVERS LICENSE. AND MUST BE AT LEAST 18 YEARS OF AGE. MUST OBTAIN NECESSARY CERTIFICATIONS WITHIN ONE-YEAR OF HIRE DATE.

DUTIES: PRESERVES THE PUBLIC PEACE AND ORDER; PROTECTS PERSONS AND PROPERTY; ENFORCES FEDERAL, STATE AND CITY LAWS PERTAINING TO ANIMAL CONTROL AND WELFARE; DETECTS AND APPREHENDS VIOLATORS OF SAID LAWS; PROMOTES PUBLIC SYMPATHY AND COOPERATION WITH LAW ENFORCEMENT OFFICERS; PERFORMS EMERGENCY MISSIONS AND OTHERWISE SERVES AND PROTECTS SOCIETY IN REGARDS TO ANIMAL CONTROL.

SELECTED APPLICANT MUST PASS A MANDATORY PRE-EMPLOYMENT DRUG SCREENING. THIS POSITION PERFORMS SAFETY SENSITIVE DUTIES AND SELECTED APPLICANT IS SUBJECT TO RANDOM DRUG SCREENING. THE CITY OF GROVE IS AN EQUAL OPPORTUNITY EMPLOYER.

JOB CLASSIFICATION: GRADE 5, Non-exempt, Safety Sensitive

<u>SALARY RANGES:</u>	Minimum	Midpoint	Maximum
	\$23,404	\$29,222	\$37,401

FULL-TIME BENEFITS INCLUDE: HEALTH, VISION, DENTAL, AND LIFE INSURANCE, OPERS RETIREMENT, PAID SICK LEAVE, VACATION LEAVE AND HOLIDAYS.

The City of Grove and Grove Municipal Services Authority is committed to making the application, interview and pre-employment testing process accessible to persons with disabilities. If you wish to volunteer information regarding any special assistance you may need, please notify the Human Resources Director.