



JOB DESCRIPTION

Job Title: Seasonal
Department: Street
Classification: Non-exempt
Safety Sensitive
Pay Grade: Seasonal
Salary : \$10.00/hour
Reports to: Street Superintendent
Date Updated: September 2019

SUMMARY

Performs seasonal duties such as mowing, weed eating, spraying, operating tractor and brush hog.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

- Mowing, Weed Eating and Spraying
- Operating Tractor and Brush Hog
- Prompt and regular attendance is required for this position
- Perform all other duties assigned

PERIPHERAL DUTIES

- Work in shop during inclement weather
- Helps subordinates accomplish tasks, as needed
- Abides by all standards, conduct and policies, as stated in the Personnel Policy and Procedures Manual

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

SAFETY SENSITIVE POSITION

This position is a 'Safety Sensitive' position as defined by the United States Department of Transportation and alcohol testing regulations, the Oklahoma Standards for Workplace Drug and Alcohol Testing Act and/or Oklahoma Medical Marijuana laws. As a "Safety Sensitive" classification, you will be subject to drug and alcohol testing, including random testing. Marijuana is one of the substances included in the drug panel screening. Possession of a Medical Marijuana License will not excuse you from the testing process, or the consequences of testing positive for marijuana.

- Required to possess CDL or equivalent federal/state license as part of job duties;
- Handling, packaging, processing, storage, disposal or transport of hazardous materials;

- Operation of motor vehicles, other vehicles, equipment, machinery and power tools;
- Repairing, maintaining or monitoring the performance or operation of any equipment, machinery, the malfunction or disruption of which could result in injury or property damage.

QUALIFICATIONS

Education, Licensure, or Certification

- High School Diploma or equivalent
- Class D Drivers License

Experience, Specialized Knowledge, and Other Requirements

- Experience in operating Tractor and Brush Hog
- Experience operating weed eaters, lawn mowers, etc

Knowledge, Skills and Abilities – With or without accommodations

Knowledge

- Knowledge of all Safety Regulations
- Knowledge of written and verbal departmental policies
- Knowledge of personnel policies and procedures
- Knowledge of streets within the City of Grove

Physical

- Has ability to safely operate equipment
- Has ability to communicate with co-workers visually and audibly while operating equipment
- Has ability to lift and carry heavy objects
- Has ability to perform tasks in all weather conditions
- Has normal eyesight and depth perception, with or without correction
- Hears normal tones, with or without correction

Cognitive

- Ability to listen, understand, read, write and communicate information
- Ability to communicate effectively using radio equipment
- Ability to work independently
- Ability to establish and maintain effective working relationships with peers, subordinates, supervisors and the general public
- Ability to use logic and reasoning to identify appropriate solutions or approaches to problems

The physical and cognitive demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

WORK ENVIRONMENT

While performing the duties of this job, the employee regularly works outside under normal and extreme heat weather conditions.

The employee will be operating and working around heavy equipment and must at all times follow safety procedures. Personal protective equipment shall be provided by the City and shall be worn when required.