

CITY OF GROVE  
BID PACKET

Section I  
Notice to Bidder

The Grove Municipal Services Authority (GMSA), 1201 NEO Loop, Grove, OK 74344, is currently accepting bids for the removal and disposal of Water Treatment Residuals for the 2025-2026 Fiscal Year.

All bids shall be marked; "**SEALED BID – WATER PLANT RESIDUAL REMOVAL**". Bids must include any/or all Price Escalator – De-Escalator, and any or all estimated surcharges for oil and / or materials (method of formula must be indicated on the bid proposal).

Sealed bids must be received in the office of the City Clerk on or before **Monday, August 25, 2025, by 10:00 AM.** Mail sealed bids to GMSA – 1201 NEO Loop -Grove, OK 74344 Attention: CITY CLERK, Karyn Pesich. Bid specification packets may be obtained by contacting the Wastewater Treatment Plant Superintendent, Aston York @ 918-787-5385 or email [aston.york88@gmail.com](mailto:aston.york88@gmail.com).

**PLEASE RUN TWO (2) TIMES  
FOR LEGAL PUBLICATION**

Posted on Friday, July 25, 2025 @ 10AM by Karyn Pesich, *K. Pesich*, City Clerk  
at Grove City Hall and City of Grove website [www.cityofgroveok.gov](http://www.cityofgroveok.gov).

CITY OF GROVE  
BID PACKET  
Section II  
Instructions to Bidders

A. SUBMISSION

All bids must be submitted in a sealed envelope marked: "**SEAL BID**" and should include the bidder's name and address, bids will be received at:

Office of the City Clerk  
City of Grove  
1201 NEO Loop  
Grove, Oklahoma 74344

Until: **Monday August 25, 2025 @ 10:00 AM**

If the bid is forwarded by mail, the sealed envelope containing the bid must be enclosed in another envelope addressed to the City of Grove at the above address.

B. ACCEPTANCE OF BIDS

All bids shall "hold firm" after submission to the City for thirty (30) days.

The City reserves the right to reject any and/or all bids. The City reserves the right to accept the lowest responsible bidder.

The City reserves the right to negotiate particular aspects of the bid item and/or related optional items.

C. BID SPECIFICATIONS

Bid Specifications are included in Bid Packet

D. ADDITIONAL INFORMATION

Additional information related to the project may be obtained by contacting:

**Wastewater Treatment Plant Superintendent**  
**Aston York**  
**1201 NEO Loop**  
**Grove, Oklahoma 74344**  
**(918) 786-5385**  
**Email: aston.york88@gmail.com**

E. FORMAT

All bids must be submitted in the format and utilizing the Bid Proposal provided in Section III, Bid Submission Requirements.

CITY OF GROVE  
BID PACKET

Section III  
Bid Submission Requirements

All bids must include the following information and must be submitted in the following order:

A. Bid Proposal

All bids must be submitted on the Bid Proposal, as provided in this section.

B. Non-Collusion Affidavit

A signed Non-Collision Affidavit, as provided in this section, must be submitted.

C. Literature

All bids must include manufacturer's literature, information, photographs, etc. for the particular proposed item in this bid packet.

D. Warranty Information

The bidder must provide all extended warranty information regarding the particular item in this proposed bid. The bidder must also provide the name and address of the nearest service location for the proposed bid item.

E. Contract

If the bidder requires a contract in the event, they are successful bidder a draft contract document must be provided.

Failure to submit any of the items listed in this section may result in the rejection of the bid.

CITY OF GROVE  
BID PROPOSAL

Proposal of \_\_\_\_\_ (hereinafter called "Bidder"), organized and existing under the laws of the State of \_\_\_\_\_, doing business as \_\_\_\_\_\*, to the City of Grove (hereinafter called "Owner").

In compliance with your Solicitation for Bids, Bidder hereby proposes to perform all labor and provide materials for \_\_\_\_\_

By submission of this bid, each Bidder certifies, and in the case of a joint bid each party certifies as to its own organization, that this bid has been arrived at independently, without consultation, communication or agreement as to any matter relating to this bid, with any other Bidder or with any competitor.

Bidder hereby agrees to commence work within \_\_\_\_\_ of the Notice to Proceed and to fully complete the project within \_\_\_\_\_ calendar days thereafter.

**BID SCHEDULE**

Quantity	Item Description	Unit Price	Total Price
Per Gallon	Residual/ Waste Materials		\$
Price Escalator/ De-Escalator	Method of Formula		\$
			\$
			\$
			\$

- Insert "a corporation", "a partnership" or "an individual", as applicable.

NON-COLLUSION AFFIDAVIT

STATE OF OKLAHOMA                    )  
  ) §  
COUNTY OF \_\_\_\_\_ )

\_\_\_\_\_, of lawful age, being first duly sworn upon oath, states that (s) he is the agent authorized by the Bidder to submit the attached bid. Affiant further states that the Bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding or with any State, County or City official or employee as to quantity, quality or contract or in any discussions between bidders any State, County or City official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

\_\_\_\_\_  
Affiant

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_,  
20\_\_.

\_\_\_\_\_  
Notary Public

My Commission Expires:

\_\_\_\_\_

**NOTE:** This form must be submitted with the bid.