



## HOW TO ADOPT A CITY OF GROVE STREET

1. Contact Debbie Bottoroff, City Manager at 918-786-6107 or via e-mail [dbottoroff@cityofgroveok.gov](mailto:dbottoroff@cityofgroveok.gov) with the name of the street(s) your organization wishes to adopt.
2. Once availability of the street(s) selected is verified, an Information Packet will be sent to the Group contact person. The Information Packet will include the application and agreement that need to be completed and returned to Debbie Bottoroff, City Manager, City of Grove, 104 W. 3<sup>rd</sup> Street, Grove, OK 74344.
3. Upon receipt of your Information Packet, you will be contacted to set-up your first clean-up date.
4. To allow adequate time for scheduling, contact the city two weeks prior to clean-up date. The city will provide trash bags and reflective vests which need to be returned within two-days after clean-up is completed. After your first clean-up is completed, your organization's Adopt-A-City Street recognition signs will be installed.