

SPECIAL USE PERMIT FLOW CHART

APPLICATION

- Submit Application Form
- Submit Required documents
- Checklist approved by Staff



PUBLIC HEARING

- Notice of Public Hearing in local newspaper (20 days prior to Hearing)
- Notice of Public Hearing to property owners within 300' (20 days prior to Hearing)
- Planning & Zoning Commission hold Public Hearing



RECOMMENDATION

- Planning & Zoning Commission makes Recommendation to City Council



PUBLIC MEETING

- City Council considers P & Z Commission's recommendation, hears Public Comments and makes a decision to approve or deny application



IF APPROVED



The Special Use Permit is issued when all conditions of approval have been implemented.



IF DENIED



The Special Use Permit is denied and the use cannot occur on the subject property.