



104 W. 3<sup>rd</sup> Street Grove, Oklahoma 74344  
(918) 786-6107 Fax (918) 786-8939  
www.cityofgroveok.gov

## DEMOLITION PERMIT APPLICATION

Date : \_\_\_\_\_

Permit Fee: \$70.00

Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
City State Zip Phone

Demolition Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
City State Zip Phone

Demolition Site Address: \_\_\_\_\_

\_\_\_\_\_  
City State Zip

Zoning: \_\_\_\_\_ Project Value: \$ \_\_\_\_\_

All contractors must have a current Occupational License with the City of Grove prior to performing work. It shall be unlawful to commence the Demolition until the Building Inspector has issued a Demolition Permit for such work. An issued permit becomes invalid if the work on the site authorized by the permit does not commence within 180 days of issuance, or if the work on the site is incomplete due to suspension or abandonment 180 days after the work commenced.

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

## INSTRUCTIONS FOR FILING APPLICATIONS

Applications must be filled out completely and signed by the **applicant** & the **property owner**, and notarized. The application, application fee, controlled burn fee (if applicable) and all required information must be submitted prior to a Demolition Permit being issued. Work shall not commence until a Demolition Permit has been approved and issued by the Building Inspector.

Demolition of residential structures shall comply with the following:

1. The applicant shall submit proof of ownership of the property or duly authorized agent of the owner.
2. Applicant shall submit a schedule for demolition.
3. Sewer line must be disconnected and capped in accordance with the approved rules and requirements of the authority having jurisdiction. All electrical, plumbing, gas must also be discontinued with the approved rules and requirements of the authority having jurisdiction. Site must be inspected and Inspection sheet must be signed by City of Grove prior to demolition.
4. Identify underground hazards such as basements, cellars, septic tanks;
5. Demolition site shall be kept in a safe manner for the workers and the public by barriers constructed to be of a sufficient size and designed to direct the public around the demolition site and not allow damage from runoff.
6. The Contractor performing the demolition shall carry public liability insurance, property damage insurance and workman's compensation insurance sufficient to protect the Owners and City from any claims.
7. All debris must be removed from the demolition site, fill material must be brought in and spread if needed, and the site shall be leveled within thirty (30) days of the Permit date.
8. A final inspection of the demolition site must be obtained from the City of Grove.
9. Failure to remove, properly dispose of all debris and level demolition site shall be punished by a fine, of not exceeding five hundred dollars (\$500.00), plus court costs and penalties, or by imprisonment for not more than ten (10) days, or both such fine and imprisonment. Each day or any portion of a day during which a violation occurs shall constitute a separate offense.

In addition, to items 1-9 listed above, demolition of commercial structures, and/or controlled burns of commercial or residential structures shall comply with the Oklahoma Clean air Act as follows:

1. Provide proof the entire structure has been examined according to the Oklahoma Clean Air Act, Title 27A § 2-5-106.1 for the presence of asphalt, asbestos, and lead-containing materials.
2. Provide proof that all asphalt, asbestos and lead-containing materials have been removed from the structure prior to demolition.
3. Provide proof all asphalt, asbestos and lead-containing materials removed from the demolition site have been disposed of at a facility approved for handling of hazardous materials.
4. Inspection, removal and disposal of any hazardous materials shall be conducted according to the requirements of federal law.
5. Property owner(s) are responsible for the cost of testing, removal and disposal of hazardous materials.