

**GROVE MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
TUESDAY, JUNE 6, 2023
3:00 PM
MINUTES**

The Grove Municipal Services Authority met in regular session on Tuesday, June 6, 2023 at 3:00 PM with Chairman, Andy Stewart presiding. Members present were Berwin Kock, Ivan Devitt and Don Nielsen. Also present was General Manager, Debbie Bottoroff; Attorney, Darren Cook; City Treasurer, Lisa Allred; Public Works Director, Deric Douthit and City Clerk, Bonnie Buzzard.

ADDITIONAL STAFF PRESENT:

Public Works Superintendent – Jeremy Brown
Utility Office Manager – Jen Harmon
Water / Wastewater Superintendent – Aston York

Devitt made the motion to approve the minutes from the May 2, 2023 regular meeting. Seconded by Nielsen. AYE: Kock, Devitt, Nielsen, and Stewart. NAY: None. Motion carried.

Devitt made the motion to approve the minutes from the May 10, 2023 special meeting. Seconded by Nielsen. AYE: Kock, Devitt, Nielsen, and Stewart. NAY: None. Motion carried.

Devitt made the motion to approve the purchase order register. Seconded by Nielsen. AYE: Kock, Devitt, Nielsen, and Stewart. NAY: None. Motion carried.

Stewart opened the floor for discussion with respect to a request to amend Ordinance No. 812 and Resolution No. 22-003 regarding the sewer rates billed for multiple units. Robert Carmical of Lucky Seven Resort addressed the Board to report that in April 2012 he had Jack Bower install 2 gravity feeds to support three units in the resort, and that the remaining units in the resort are currently on septic. Carmical reported that he has been visiting Jen Harmon about his utility bill that services all units in resort which included the units that are on septic. Harmon reported that the entire resort is on a master meter, and she has been working with the Carmical's to get some resolution on their bill. Harmon added that it was recommended to them that they make a new water tap to separate the units that are on sewer in order to get an accurate sewer billing. Carmical entertained questions from the Board and Staff and agreed to get a new water tap. No action was taken.

Nielsen made the motion to approve a Resolution authorizing a budget amendment to the GMSA Capital Fund Budget as presented and discussed by Allred. Seconded by Devitt. AYE: Kock, Devitt, Nielsen, and Stewart. NAY: None. Motion carried.

Devitt made the motion to approve a Resolution authorizing the 2023-2024 Fiscal Year Budget. Seconded by Nielsen. AYE: Kock, Devitt, Nielsen, and Stewart. NAY: None. Motion carried.

STAFF REPORT:

Bottoroff reported that the next regular scheduled GMSA of July falls on Independence Day. Bottoroff respectfully asked the Board their desire to reschedule the meeting or to cancel the meeting and

divert any business over to their August regular meeting. It was the consensus of the Board to reschedule that meeting for Wednesday, July 5th at 3:00 PM.

Harmon reported that she has been talking to Douthit and York about the cost of water treatment. Harmon noted that the Board might consider revising their tap fees to help off-set some of the continual price increases with various materials.

Harmon added that GMSA employee Stephanie Huggins has tenured her resignation effective as of June 30th to pursue a new career as a full time Drivers Education instructor. Harmon encouraged all to come by to say goodbye.

Douthit expressed a special thanks to his crew for the hard work they displayed with the Highway 59 and Leisure water leak project. Douthit noted that it was a sloppy mess, but his crew got down in it and got the project completed.

Douthit reported that beginning on Thursday, June 8 @ 6:00 AM GMSA will be closing Harber Road from Broadway to Leisure Lane to repair a water main. Douthit added that the residents using Redbird Road, Wood Street, Goldfinch Drive and Hummingbird Lane will need to use an alternate route as these streets all have access from Leisure.

Douthit concurred with the statement made by Harmon in regard to a proposed rate increase due to the continual cost of material(s) and equipment.

Douthit then reported that he met with David Byrne and received the last easement needed to complete the Rocky Oaks project.

Douthit updated the Board on the water pressure issues and concerns pertaining to the old Civic Center renovation project.

Douthit added that Tony Steele Construction has three more manholes to pour and then he will be ready for electric, water and gas for his construction project.

Douthit lastly reported that he has an employee of 28 years that recently started experiencing headaches and was later diagnosed with cancer. That employee has been off work since January and was tentatively scheduled to come back to work in July or August but has suffered a setback. Douthit indicated that the drag boat races are scheduled, and that they had agreed to donate to his cause.

TRUSTEES REPORT:

Kock questioned the infrastructure support due to the increasing growth of the city. Douthit reported that the Staff is currently discussing all options. The east side of Grove is tight with the Airport situation. Douthit indicated that there is a five-year plan in place.

At 3:40 PM Kock made the motion to adjourn. Seconded by Nielsen. AYE: Kock, Devitt, Nielsen, and Stewart. NAY: None. Motion carried.