

**GROVE MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
TUESDAY APRIL 2, 2024
3:00 PM
MINUTES**

The Grove Municipal Services Authority met in regular session on Tuesday, April 2, 2024 at 3:00 PM with Chairman Andy Stewart presiding. Other members present were Berwin Kock and Ivan Devitt. Members Ed Trumbull and Justin Wadley were absent. Also present was General Manager, Debbie Bottoroff; City Attorney, Darren Cook; Public Works Director, Deric Douthit, City Treasurer, Lisa Allred; and Municipal Clerk, Laura Davila.

ADDITIONAL STAFF PRESENT:

Plant Superintendent – Aston York
Utility Officer Manager – Jenn Harmon

PUBLIC COMMENTS:

Devitt made the motion to approve the minutes from the March 5, 2024, Regular Meeting. Seconded by Kock. AYE: Kock, Devitt, Stewart. NAY: None. Motion Carried.

Kock made the motion to approve the Purchase Order Register. Seconded by Devitt. AYE: Kock, Devitt, Stewart. NAY: None. Motion Carried.

Stewart opened the floor with respect to approval of a Resolution amending the 2023-2024 GMSA Capital Fund Budget. Allred reported the budget amendment is to move monies from Contingencies the Office Furniture line item to purchase some new office furniture. Devitt made the motion to approve the Resolution as presented. Seconded by Kock. AYE: Kock, Devitt, Stewart. NAY: None. Motion Carried.

STAFF REPORTS:

Bottoroff reported that the plan for move City Hall and GMSA offices is to be closed on April 19, 2024 and open for business on Monday, April 22, 2024 at 8AM.

Douthit reported that Staff has met with contractors for the Sewer Rehab project, and that it will begin soon. There could be traffic delays once the project begins. Douthit also added that the waterline project on Broadway hit rock, so it may take a bit longer to complete than originally planned.

TRUSTEE REPORTS:

None.

At 3:10 PM Devitt made the motion to adjourn the meeting. Seconded by Kock. AYE: Kock, Devitt, Stewart. NAY: None. Motion Carried.