

**GROVE MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
TUESDAY, APRIL 1, 2025
MINUTES**

The Grove Municipal Services Authority met in regular session on Tuesday, April 1, 2025 with Chairman, Andy Stewart, presiding. Other members present were Berwin Kock, Ed Trumbull, Justin Wadley, Ivan Devitt, and Andy Stewart. Also present was General Manager, Debbie Bottoroff; City Attorney Darren Cook; Public Works Director, Deric Douthit, and Municipal Clerk, Laura Davila.

ADDITONAL STAFF PRESENT:

Jeremy Brown – Public Works Superintendent
Aston York – Water/Wastewater Plant Superintendent
Kristi Ford – Human Resources Director
Karyn Pesich – Municipal Clerk

AGENDA ITEMS:

Devitt made the motion to approve the Minutes from March 4, 2025, Regular Meeting. Seconded by Trumbull. AYE: Kock, Trumbull, Wadley, Devitt, Stewart. NAY: None. Motion Carried.

Devitt made the motion to approve the Purchase Order Register. Seconded by Wadley. AYE: Kock, Trumbull, Wadley, Devitt, Stewart. NAY: None. Motion Carried.

Stewart opened the floor Discussion with Respect to Approval of a Resolution recommending the Mayor and City Council amend Part 17, Chapter 5, Section 17-507 regarding Billing for Refuse Collection, of the City of Grove, Oklahoma Code of Ordinances. Bottoroff reported that Utility Manager, Michelle Walker, discovered refuse collection is limited to customers with water service. The resolution will allow for all accounts within city limits to have refuse collection. Kock made the motion to approve the Resolution as discussed. Second by Devitt. AYE: Kock, Trumbull, Wadley, Devitt, Stewart. NAY: None. Motion Carried.

STAFF REPORTS:

Bottoroff reported that upon approval of DEQ permits, Deric and his crew will begin the dirt work and utility installation for the New Police and Fire Stations.

Douthit reported that the state is going to patch the road with hot mix at 3rd and Main next week.

WARD REPORTS:

Kock had a question regarding where the Cherokees would be building their new housing. Staff is not aware of where the housing will be built.

At 3:11 PM Devitt made the motion to adjourn the meeting. Second by Trumbull. AYE: Kock, Trumbull, Wadley, Devitt, Stewart. NAY: None. Motion Carried.