

GROVE MUNICIPAL SERVICES AUTHORITY  
REGULAR MEETING  
TUESDAY, AUGUST 5, 2025 – 3:00 PM  
MINUTES

The Grove Municipal Services Authority met in regular session on Tuesday, August 5, 2025, at 3:01 PM with Chairman, Andy Stewart presiding. The members present were Berwin Kock and Ivan Devitt. Justin Wadley and Ed Trumbull were absent. Also present were City Manager; Darren Cook, Assistant City Manager; Laura Davila, Public Works Director; Deric Douthit, City Clerk; Karyn Pesich, Kristy Ford, Aston York, and Jeremy Brown. Lisa Allred arrived at 3:13 PM and Michelle Walker arrived at 3:19 PM.

**PUBLIC COMMENTS:**

None

**AGENDA ITEMS:**

Devitt made a motion seconded by Kock to approve the minutes of July 1, 2025, Regular Meeting. AYE: Stewart, Kock, Devitt. NAY: None. Motion carried 3-0.

Devitt made a motion seconded by Kock to approve the Purchase Order Register. AYE: Stewart, Kock, Devitt. NAY: None. Motion carried 3-0.

Stewart opened the floor for discussion with respect to Acknowledgement of Receipt from the Oklahoma Department of Environmental Quality for Permit #WL000021250602 for the construction of 5,524 linear feet of twelve (12) inch PVC potable water line and all appurtenances to serve the Grove Airport Waterline Extension, Delaware County, Oklahoma. Devitt made a motion to approve. Seconded by Kock. AYE: Stewart, Kock, Devit. NAY: None. Motion carried 3-0.

Stewart opened the floor for discussion with respect to Acknowledgement of Receipt from the Oklahoma Department of Environmental Quality for Permit Exception #WLMC0021250466 for the construction of 960 linear feet of two (2) inch HDPE potable water line and all appurtenances to serve the 2 Rural Meters for Grove Municipal Services Authority, Delaware County, Oklahoma. Devitt made a motion to approve. Seconded by Kock. AYE: Stewart, Kock, Devit. NAY: None. Motion carried 3-0.

Stewart opened the floor for discussion with respect to the Approval of an Agreement for Engineering Services for Areawide Lift Station Rehabilitation between the Grove Municipal Services Authority and Holloway, Updike and Bellen Inc. Devitt made a motion to approve. Seconded by Kock. AYE: Stewart, Kock, Devitt. NAY: None. Motion carried 3-0.

Stewart opened the floor for discussion with respect to options addressing missed trash collections including the adoption of a refund policy. Devitt made a motion to move forward on this. Seconded by Kock. AYE: Stewart, Kock, Devit. NAY: None. Motion carried 3-0.

**STAFF REPORTS:**

General Manager – None

Utility Office Manager – None

Public Works Director – None

Public Works Superintendent – None

Water & Wastewater Plant Superintendent – None

**TRUSTEES REPORTS:**

Ivan Devitt – None

Berwin Kock – None

Ed Trumbull – None

Justin Wadley – None

**EXECUTIVE SESSION:**

At 3:30 PM, Kock made a motion seconded by Devitt to go into an Executive Session for the purpose of conferring on matter pertaining to confidential communications between a public body and its attorney concerning a pending investigation, claim, or action of the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, Pursuant to Title 25 O.S. Section 307.B.4. (Confidential Communication). Participation included Laura Davila and Deric Douthit. AYE: Stewart, Kock, Devitt. Nay: None. Motion Carried 3-0.

At 3:40 PM, Devitt made a motion seconded by Kock to come out of the Executive Session. AYE: Stewart, Kock, Devit. NAY: None. Motion carried 3-0.

No action was taken with respect to Agenda Item E.1 above.

At 3:41 PM Kock made a motion seconded by Devitt to Adjourn. AYE: Stewart, Kock, Devit.  
NAY: None. Motion carried 3-0.