

GROVE MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
TUESDAY, SEPTEMBER 2, 2025 – 3:00 PM
MINUTES

The Grove Municipal Services Authority met in regular session on Tuesday, September 2, 2025, at 3:00 PM with Chairman, Andy Stewart presiding. The members present were Berwin Kock, Ivan Devitt and Justin Wadley (arrived at 3:01 PM) Ed Trumbull was absent. Also present were City Manager; Darren Cook, Assistant City Manager; Laura Davila, Public Works Director; Deric Douthit, City Treasurer; Lisa Allred, City Clerk; Karyn Pesich, Aston York (arrived at 3:04 PM), Michelle Walker and Jeremy Brown.

PUBLIC COMMENTS:

None

AGENDA ITEMS:

Devitt made a motion seconded by Kock to approve the minutes of August 5, 2025, Regular Meeting. AYE: Stewart, Kock, Devitt. NAY: None. Motion carried 3-0.

Devitt made a motion seconded by Kock to approve the Purchase Order Register. AYE: Stewart, Kock, Devitt, Wadley. NAY: None. Motion carried 4-0.

Stewart opened the floor for discussion with respect to the Bids for Residual Removal at the Grove Water Treatment Plant. Devitt made a motion to approve. Seconded by Kock. AYE: Stewart, Kock, Devitt, Wadley. NAY: None. Motion carried 4-0.

Stewart opened the floor for discussion with respect to the Approval of a Resolution Amending the Utility Policy & Procedures Manual Section A22 – III. Payment Arrangements. Kock made a motion to approve. Seconded by Devitt. AYE: Stewart, Kock, Devitt, Wadley. NAY: None. Motion carried 4-0.

Stewart opened the floor for discussion with respect to the Approval of a Resolution Amending the Utility Policy & Procedures Manual Section C3. Natural Gas Policies. Devitt made a motion to approve. Seconded by Kock. AYE: Stewart, Kock, Devitt, Wadley. NAY: None. Motion carried 4-0.

STAFF REPORTS:

General Manager – None

Utility Office Manager – None

Public Works Director – None

Public Works Superintendent – None

Water & Wastewater Plant Superintendent – None

TRUSTEES REPORTS:

Ivan Devitt – None

Berwin Kock – None

Justin Wadley – None

Andy Stewart – None

EXECUTIVE SESSION:

At 3:11 PM, Devitt made a motion seconded by Wadley to go into an Executive Session for the purpose of conferring on matter pertaining to confidential communications between a public body and its attorney concerning a pending investigation, claim, or action of the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, Pursuant to Title 25 O.S. Section 307.B.4. (Confidential Communication). Participation included Laura Davila and Todd Riley (when called). AYE: Stewart, Kock, Devitt, Wadley. Nay: None. Motion Carried 4-0. Todd Riley was called in at 3:22 PM.

At 4:03 PM, Devitt made a motion seconded by Wadley to come out of the Executive Session. AYE: Stewart, Kock, Devit, Wadley. NAY: None. Motion carried 4-0.

No action was taken with respect to Agenda Item E.1 above.

At 4:04 PM Devitt made a motion seconded by Wadley to Adjourn. AYE: Stewart, Kock, Devitt, Wadley. NAY: None. Motion carried 4-0.