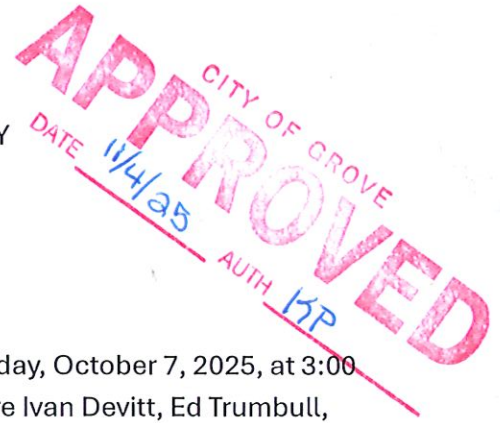


GROVE MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
TUESDAY, OCTOBER 7, 2025 – 3:00 PM
MINUTES



The Grove Municipal Services Authority met in regular session on Tuesday, October 7, 2025, at 3:00 PM with Chairman, Andy Stewart presiding. The members present were Ivan Devitt, Ed Trumbull, and Justin Wadley. Berwin Kock was absent (arrived at 3:40 PM during the Executive Session). Also present were City Manager; Darren Cook, Assistant City Manager; Laura Davila, Public Works Director; Deric Douthit, City Treasurer; Lisa Allred, City Clerk; Karyn Pesich, HR Director; Kristi Ford, GMSA Office Manager; Michelle Walker, and Public Works Superintendent; Jeremy Brown.

PUBLIC COMMENTS:

None

AGENDA ITEMS:

Devitt made a motion seconded by Trumbull to approve the minutes of September 2, 2025, Regular Meeting. AYE: Devitt, Trumbull, Wadley, Stewart. NAY: None. Motion carried 4-0.

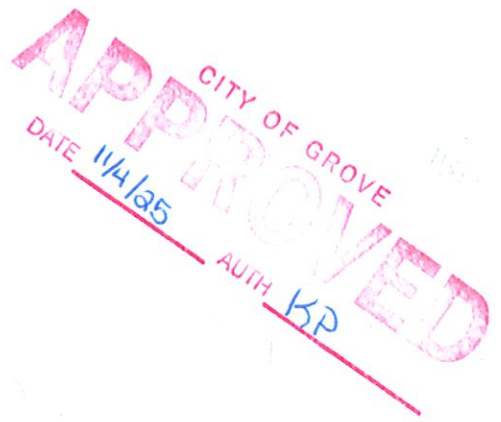
Devitt made a motion seconded by Wadley to approve the Purchase Order Register. AYE: Devitt, Trumbull, Wadley, Stewart. NAY: None. Motion carried 4-0.

Stewart opened the floor for discussion with respect to the Bids received for the financing of a Mini Excavator for Grove Municipal Services Authority. Devitt made a motion to approve the bid from Local Bank at 4.79% for 36 months, seconded by Trumbull to approve. AYE: Devitt, Trumbull, Wadley, Stewart. NAY: None. Motion carried 4-0.

Stewart opened the floor for discussion with respect to the Approval of a Resolution Amending the Utility Policy & Procedures Manual Section A2.1A GMSA Utility Application Procedure. Devitt made a motion seconded by Trumbull to approve. AYE: Devitt, Trumbull, Wadley, Stewart. NAY: None. Motion carried 4-0.

Stewart opened the floor for discussion with respect to the Approval of a Resolution Amending the Utility Policy & Procedures Manual Section A2.1B GMSA Utility Application Procedure. Devitt made a motion seconded by Trumbull to approve. AYE: Devitt, Trumbull, Wadley, Stewart. NAY: None. Motion carried 4-0.

Stewart opened the floor for discussion with respect to the Approval of a Resolution Amending the Utility Policy & Procedures Manual Section A22.II Payment Arrangements. Devitt made a motion seconded by Trumbull to approve. AYE: Devitt, Trumbull, Wadley, Stewart. NAY: None. Motion carried 4-0.



STAFF REPORTS:

General Manager – None

Utility Office Manager – None

Public Works Director – Making progress on the streets of PI.

Public Works Superintendent – None

TRUSTEES REPORTS:

Ivan Devitt – None

Justin Wadley – None

Ed Trumbull – None

Andy Stewart – Thanked the Street Dept for the progress made in PI.

EXECUTIVE SESSION:

At 3:15 PM, Devitt made a motion seconded by Trumbull to go into an Executive Session for the purpose of conferring on matter pertaining to confidential communications between a public body and its attorney concerning a pending investigation, claim, or action of the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, Pursuant to Title 25 O.S. Section 307.B.4. (Confidential Communication). Participation included Laura Davila and Lisa Allred. AYE: Devitt, Trumbull, Wadley, Stewart. Nay: None. Motion Carried 4-0.

At 3:42 PM, Devitt made a motion seconded by Trumbull to come out of the Executive Session. AYE: Devitt, Trumbull, Wadley, Stewart. NAY: None. Motion carried 4-0.

No action was taken with respect to Agenda Item E.1 above.

At 3:43 PM Devitt made a motion seconded by Trumbull to Adjourn. AYE: Devitt, Trumbull, Wadley, Stewart. NAY: None. Motion carried 4-0.