**GROVE MUNICIPAL SERVICES AUTHORITY**

**REGULAR MEETING**

**TUESDAY, MARCH 17, 2015**

**4:30 PM**

The Grove Municipal Services Authority met in regular session on Tuesday, March 17, 2015 at 4:30 PM with Chairman Robert Plunk presiding. Members present were Bill Dyer, Berwin Kock and Don Nielsen. Member Kenneth Fitch was absent. Also present was General Manager, Bill Keefer; Attorney, Brandon Watkins; Public Works Director, Jack Bower; City Treasurer, Lisa Allred and City Clerk, Bonnie Buzzard. Assistant General Manager, Debbie Bottoroff was absent.

Nielsen made the motion to approve the minutes from the previous meeting as amended. Seconded by Kock. AYE: Dyer, Kock, Nielsen and Plunk. NAY: None. Notion carried.

Kock made the motion to approve the purchase order register. Seconded by Dyer. AYE: Dyer, Kock, Nielsen and Plunk. NAY: None. Notion carried.

Plunk opened the floor for discussion with respect to the bids received for the removal of water plant residual. Keefer reported that the Staff recently solicited bids for the removal of residual from the two ponds at the Water Plant. The following bids were received:

* Miller Lagoon Service $0.197
* Terra Removal Services, Inc. $.0167 (incomplete bid – no non-collusion affidavit attached)

As per Wastewater Plant Superintendent, Steven Sears it is recommended that the bid be awarded to Miller Lagoon Service in the amount of $0.197 per gallon. Dyer made the motion to award the bid to Miller Lagoon Service as recommended by Staff. Seconded by Nielsen. AYE: Dyer, Kock, Nielsen and Plunk. NAY: None. Notion carried.

Nielsen made the motion to approve a Resolution amending the 2014/2015 GMSA Budget. Seconded by Dyer. AYE: Dyer, Kock, Nielsen and Plunk. NAY: None. Notion carried.

Plunk opened the floor for discussion with respect to expending excess State Revolving Loan Funds from the Water Treatment Plant Project. Keefer reported that GMSA has been notified by the Department of Environmental Quality, that there are still loan funds available from the original total loan amount of $8,765,000. In turn, they have inquired whether GMSA is interested expending the balance of $380,031 on another water system related project(s). Keefer noted that the Staff has discussed various options as to how these funds could be used and have determined that there are several water line replacement projects that could be completed using these funds. One of which, would include funding the replacement of the balance of the water line along Cherokee Street along with the portion of the line that is being relocated through the Delaware County bridge project. Bower reported that he has calculated the following water projects for the Board to consider:

* 12” PVC waterline on North Cherokee Street from North 3rd Street to the starting point of the North Cherokee Bridge replacement: $350,000.00
* Materials for eight (8) master meters to isolate areas to find unaccounted for water loss: $108,000.00
* 1400’ of 2” PVC waterline and related parts @ the Coy Smith addition South of Honey Creek Bridge: $7,000

Bower discussed all three of these projects in detail with the Board, and entertained questions, comments and concerns to such. Kock made the motion to authorize the expending of the balance of funds to the North Cherokee bridge replacement project. Seconded by Nielsen. AYE: Dyer, Kock, Nielsen and Plunk. NAY: None. Notion carried.

Plunk opened the floor for discussion with respect to a plan to assist addressing unaccounted water loss in GMSA water distribution system. Bower reported that his plan is to isolate sections of the water distribution to assist with the efforts to address unaccounted water loss. By isolating the system into smaller areas, the maintenance crew can better track usage for that area through a designated master meter similar to what we have for the line that goes over Honey Creek Bridge. In turn, this will allow the Staff to break down the water loss for specific areas of the system which in turn will guide where the crew prioritize and concentrate our resources. Bower added that this plan will include a budget request for the 2015-2016 fiscal year budget to purchase several large master meters and related materials for their installation as well as other accommodations to isolate the parameters of a specific area. Bower entertained questions, comments and concerns from the Board and Staff. The Board encouraged the Staff to continue moving forward with the plan of process. Nielsen made the motion to take no action was taken at this time. Seconded by Dyer. AYE: Dyer, Kock, Nielsen and Plunk. NAY: None. Notion carried.

Plunk opened the floor for discussion with respect to scheduling a Work Session to review options for water rates. Keefer reported that at the last meeting Staff recommended scheduling a work session to review and discuss various options for water rate increases which are necessary to cover the additional debt service from the water plant improvements. The Staff would recommend either of the following date options:

* Friday, March 20th
* Tuesday, March 24th
* Friday, March 27th

Dyer made the motion to schedule Tuesday, March 24th @ 1:30 PM for a work session to review water rate increase options. Seconded by Nielsen. AYE: Dyer, Kock, Nielsen and Plunk. NAY: None. Notion carried.

**STAFF REPORTS**:

Bower reported that the recent increment weather has slowed the crews down from water testing, but the crews has since commenced.

Bower noted that the Board water plant improvement tour is nearing.

Bower added that the water plant is ordering polymer about every 11 weeks not where before it was about every 6 weeks.

**TRUSTEES REPORT**:

Plunk expressed thanks to the GMSA/City crews for the quick removal of snow and ice during the recent weather.

At 5:12 PM Dyer made the motion to adjourn. Seconded by Nielsen. AYE: Dyer, Kock, Nielsen and Plunk. NAY: None. Notion carried.