**GROVE MUNICIPAL SERVICES AUTHORITY**

**REGULAR MEETING**

**TUESDAY, AUGUST 18, 2015**

**4:30 PM**

The Grove Municipal Services Authority met in regular session on Tuesday, August 18, 2015 at 4:30 PM with Chairman, Robert Plunk presiding. Members present were Bill Dyer, Berwin Kock, Kenneth Fitch and Don Nielsen. Also present was General Manager, Bill Keefer; Public Works Director, Jack Bower; Assistant General Manager, Debbie Bottoroff; City Treasurer, Lisa Allred and City Clerk, Bonnie Buzzard.

Nielsen made the motion to approve the minutes from the previous meeting. Seconded by Dyer. AYE: Dyer, Kock, Fitch, Nielsen and Plunk NAY: None. Motion carried.

Dyer made the motion to approve the purchase order register. Seconded by Nielsen. AYE: Dyer, Kock, Fitch, Nielsen and Plunk NAY: None. Motion carried.

Plunk opened the floor for discussion with respect to an update on status of repairs at the Wastewater Treatment Plant. Superintendent – Aston York addressed the Board to report that:

1. As of August 1, 2015 the plant was back into compliance in accordance to the Oklahoma Department of Environmental Quality.
2. The plant has received two of the pumps back from the repair shop.
3. Another motor and blower has been sent off for repair and the Staff is awaiting for the estimate of cost for repair.
4. A temporary bar screen has been installed and is now fully functional.
5. Sludge has been removed out of pond #2.
6. Belt filter press is looking good.
7. The Veribal Frequency Drive pump needs to be replaced.
8. A new motor shaft has been ordered.
9. Bower is currently working on re-stocking replacement parts for inventory.
10. York updated the Board on the current lab training
11. Consultant John Gibe is still assisting and is working out great.

York then entertained questions, comments and concerns from the Board and Staff. Nielsen made the motion to accept the Waste Water Superintendent’s report as presented. Seconded by Dyer. AYE: Dyer, Kock, Fitch, Nielsen and Plunk NAY: None. Motion carried.

Plunk opened the floor for discussion with respect to approval of a Resolution authorizing the use of GMSA property for the construction of a Disc Golf Course. Keefer reported that after several years of searching for the perfect location for this project, the City staff suggested utilizing the GMSA owned property located along North Cherokee on the east side of the Waste Water Treatment Plant and the Public Works Complex. The property is a wooded area surrounding a pond with adequate space for parking with minimal preparation to construct this project. Funds have been budgeted in the Buildings and Grounds Department to construct, install equipment and maintain the course. The court will consist of two rules signs, 10 tee pads, 10 tee signs and 10 baskets. The poles will be cemented into the ground. Tee pads will be concrete slabs with brush finished. York asked about the hours of play because the facility entrance gate will be locked after working hours, so that might interfere with the golfer’s playing time. Dyer strongly suggested that a statement clause be added reflecting that should GMSA need the property for service purposes that GMSA has the right to relocate the course if needed. The Board agreed. Kock made the motion to table this item to allow for the revisions to be made for final presentation back to the Board. Seconded by Dyer. AYE: Dyer, Kock, Fitch, Nielsen and Plunk NAY: None. Motion carried.

Plunk then opened the floor for discussion with respect to approval of a Resolution establishing Sprinkler Deposit Fees for exempt commercial customers. Bottoroff added that it was recently discovered that the deposit rates for exempt sprinkler commercial inside/ outside customers were inadvertently omitted from Resolution 15-005. Bottoroff added that these deposit rates are not new charges, they simply were not included in new rate Resolution passed by the Board therefore, the proposed Resolution is necessary to clean-up the mistake and provide for the rates. Fitch made the motion to approve the Resolution as presented providing Sprinkler Deposit Fees for exempt commercial customers. Seconded by Dyer. AYE: Dyer, Kock, Fitch, Nielsen and Plunk NAY: None. Motion carried.

Dyer made the motion to approve a Resolution amending the 2015-2016 Fiscal Year Budget. Seconded by Fitch. AYE: Dyer, Kock, Fitch, Nielsen and Plunk NAY: None. Motion carried.

**REPORTS FROM STAFF**:

Keefer reported that the bids for the extension of the sewer line at the Industrial Park will be opened on September 3rd. Consideration of the bids will be placed on the September meeting.

Keefer reported that GMSA has been informed from Delaware County that they have acquired all but one of the necessary easements required for the relocation of the water and gas lines along North Cherokee Street as part of their bridge replacement project. The Board will recall that the County will cover the costs associated with the relocation of the utilities through the length of their project. In addition the Board approved oversizing the lines and extending the length of the replacement of the lines using the balance of the water revolving loan funds left over from the water plant to cover the costs of the additional water line replacement. Staff is hoping that this project can be let this fall and constructed next Spring.

Bower reported that Ski and Wood Street project is complete, and no leaks are detected.

Bower added that the crew is now going out and patching road cuts.

**REPORT FROM TRUSTEES**:

Dyer reported that he noticed the water loss percentage is creeping up again. However, July’s percentage was down.

Fitch and Nielsen expressed thanks to the Staff on their efforts they demonstrated on the Waste Water Treatment Plant project.

At 5:07 PM Dyer made the motion to adjourn. Seconded by Nielsen. AYE: Dyer, Kock, Fitch, Nielsen and Plunk NAY: None. Motion carried.