

**PLANNING AND ZONING COMMISSION
REGULAR MEETING
TUESDAY, JUNE 8, 2021
3:00 PM
MINUTES**

The Grove Planning and Zoning Commission met in regular session on Tuesday, June 8, 2021 at 3:00 PM with Chairman, Steve Ward presiding. Members present were Richard Cannon, Art Kopp, Raymond Jones and Peggy Steed. Also present was Assistant City Manager, Debbie Bottoroff; Code Enforcement Officer / Building Inspector, Calvin Igney and City Clerk, Bonnie Buzzard.

At 3:03 PM Jones made the motion to open a Public Hearing to take comments regarding an application submitted by 1115 Red Bud, LLC requesting a Special Use Permit to allow property owner to submit a separate application to use the property located at 1115 Red Bud Drive as a Vacation Rental Home. Seconded by Kopp. AYE: Cannon, Kopp, Jones. Steed and Ward. NAY: None. Motion carried. No public comments were heard.

At 3:03 PM Jones made the motion to close the Public Hearing. Seconded by Kopp. AYE: Cannon, Kopp, Jones. Steed and Ward. NAY: None. Motion carried.

Ward opened the floor for discussion to consider a proposed Resolution recommending to the Mayor and City Council approval of the SUP as requested. Cannon made the motion to approve a Resolution recommending the Mayor and City Council approve the SUP as requested. Seconded by Steed. AYE: Cannon, Kopp, Jones. Steed and Ward. NAY: None. Motion carried. Bottoroff reported that this will be placed upon the City Council agenda for Tuesday, June 15th.

At 3:04 PM Kopp made the motion to open a Public Hearing to take public comments regarding an application submitted by Ngat (Alex) Huynh requesting rezoning of the property legally described below from R-1 Single Family Residential to R-2 Two-Family Residential.

LEGAL DESCRIPTION:

Lot 3 and 4, Block 55, in the Original Town of Grove, Delaware County, Oklahoma, according to the recorded plat thereof aka a vacant lot on the NW corner of S. Spring and W. 7th Street intersection.

Seconded by Steed. AYE: Cannon, Kopp, Jones. Steed and Ward. NAY: None. Motion carried. No public comments were heard.

At 3:04 PM Cannon made the motion to close the Public Hearing. Seconded by Steed. AYE: Cannon, Kopp, Jones. Steed and Ward. NAY: None. Motion carried.

Ward opened the floor for discussion with respect to a Resolution recommending to the Mayor and City Council approval of the rezoning request. Kopp asked if the City could enforce the owner to install sidewalks along the project area. Bottoroff reported that the City can only suggest that they install the sidewalks but not require them in accordance to the Ordinance. Cannon made the motion to approve the Resolution upon recommendation to the Mayor and City Council. Seconded by Steed. AYE: Cannon, Kopp, Jones. Steed and Ward. NAY: None. Motion carried.

Jones made the motion to approve the minutes from the April 13, 2021 regular meeting. Seconded by Cannon. AYE: Cannon, Kopp, Jones. Steed and Ward. NAY: None. Motion carried.

STAFF REPORTS:

Bottoroff announced to the Board that City Manager, Bill Keefer's last day will be July 9th and that the Council will be serving him cake at his last meeting on July 6th. Bottoroff invited them all to attend.

Igney updated the Board on the ongoing commercial and residential permitted projects.

At 3:13 PM Cannon made the motion to adjourn. Seconded by Jones. AYE: Cannon, Kopp, Jones. Steed and Ward. NAY: None. Motion carried.