



104 West 3<sup>rd</sup> Street  
Grove, OK 74344  
Phone (918) 786-5171 Fax (918) 786-8939

### Application for Residential Utility Service – Brand New Service

Date of Application: \_\_\_\_\_ TAP DATE: \_\_\_\_\_

GMSA ACCOUNT NUMBER: \_\_\_\_\_

Service Address: \_\_\_\_\_

Application For: \_\_\_\_\_ Applicant is: \_\_\_\_\_  
(Check One) \_\_\_ Individual \_\_\_ Joint (Check one) \_\_\_ Owner \_\_\_ Landlord \_\_\_ Tenant \_\_\_ Agent

If Joint account is requested, both applicant's Signatures and Driver's License numbers are required.

Utilities requested: \$50 / \$75 Water \$85 / \$110 Sewer \$150 / \$175 Gas \$25 Trash  
(Inside/Outside deposit rates) Total Gas BTU: \_\_\_\_\_ (Trash Only inside City limits)  
(Required)

Primary Applicant Name: \_\_\_\_\_  
AS IT APPEARS ON ID (Last) (First) (Middle)

Mailing Address For Bill: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone #: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

Employer: \_\_\_\_\_ Work Phone #: \_\_\_\_\_

Driver's License (#, State): \_\_\_\_\_ (provide copy)

Social Security #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Spouse/Co-Applicant Name: \_\_\_\_\_  
(Must be present to sign) (Last) (First) (Middle)

AS IT APPEARS ON ID

Home Phone #: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

Employer: \_\_\_\_\_ Work Phone #: \_\_\_\_\_

Driver's License (#, State): \_\_\_\_\_ (provide copy)

Social Security #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Name of Emergency contact – (cannot be applicant) : \_\_\_\_\_

Phone #: \_\_\_\_\_

**If the property is a rental, Please give the following:**

Landlord Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Have you ever had utility service with Grove Municipal Services Authority? (Check one) \_\_\_\_ Yes \_\_\_\_ No

If so, what address: \_\_\_\_\_ When? \_\_\_\_\_  
Month\Year

Under What Name? \_\_\_\_\_

**Service Agreement**

I,(applicant/co-applicant) hereby request Grove Municipal Services Authority to provide applicable utility services which may include but not limited to water, sewer and natural gas at the above service location. I (applicant/co-applicant) agree to pay all charges for services rendered as a result of this request. I (applicant/co-applicant) understand and agree that failure to pay any amount due to GMSA can result in services not being connected/reconnected until such payment has been received. I have read and accept the terms of the Applicant/Co-applicant Disclosure Agreement as noted on the back page of this form.

\_\_\_\_\_  
Primary Applicant Signature Date

\_\_\_\_\_  
Spouse\Co-applicant Signature Date

If this form is not signed in front of a GMSA Representative, the signatures must be notarized.

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

State of \_\_\_\_\_ County of \_\_\_\_\_

Commission number \_\_\_\_\_ My commission expires \_\_\_\_\_

\_\_\_\_\_  
Notary Public

Office use only: Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_

APPLICANT/CO-APPLICANT DISCLOSURE AGREEMENT

Please initial to acknowledge statements. If this is a joint account, both must initial.

\_\_\_\_\_ GAS CUSTOMERS: Applicant/Co-Applicant acknowledge that they must provide an accurate BTU total required to serve the property. It will be the responsibility of the customer to contact GMSA for permit requirements and upgrade necessity when making changes to BTU load. At any time should GMSA find a discrepancy, customer will be required to upgrade the gas meter at customer's expense or forfeit right to receive natural gas service.

\_\_\_\_\_ PAYMENT: Applicant/Co-Applicant agrees to pay monthly for utility services rendered by GMSA. Charges for service will be made at the regular established rates for the class of service applicable to the service address. It is the Applicant/Co-Applicants responsibility to review the monthly bills for accuracy and notify the Utility Billing Office of any concerns prior to the payment due date. Service begins the day GMSA sets the meter(s).

\_\_\_\_\_ DELINQUENCY: Payment for service is due immediately upon billing and shall become delinquent if not received by the due date reflected on billing statement. A late charge of 10% per month of the unpaid balance will be added to delinquent accounts. The applicant agrees to pay reasonable expenses of collection including attorney's fees and court costs should it become necessary to use such measures to collect the charges made to Applicant/Co-Applicant's account.

\_\_\_\_\_ DISCONNECTION: Delinquent accounts are subject to disconnection of services. Disconnected services cannot be reconnected until all outstanding late charges and delinquent charges for services along with the established reconnection fees in place at the time. Disconnected accounts not reconnected within 30 days from the payment due date are subject to termination.

\_\_\_\_\_ CREDITS/BALANCE: Credits and/or balances from a closed account are subject to being applied to the current service address account by GMSA, at GMSA's sole discretion.

\_\_\_\_\_ SECURITY DEPOSITS/TAP/METER FEES: A security deposit and tap/meter fee is required for all accounts at the rates set and established by ordinance. Security deposits are refunded only when service is terminated.

\_\_\_\_\_ REASONABLE ACCESS: The Applicant/Co-Applicant shall permit GMSA's authorized representatives to enter onto the customer's premises at all reasonable times for purposes connected with repairing, replacing, rendering, billing, or disconnecting utility services. Services may be terminated if reasonable access is not permitted.

\_\_\_\_\_ IMPORTANT STATEMENT DATES: Statements are sent out on the 1<sup>st</sup>, 10<sup>th</sup> and 20<sup>th</sup> of each month, depending on which billing cycle you are in. Payments are due the 15<sup>th</sup>, 25<sup>th</sup> and 5<sup>th</sup> of the month, respectively. The failure of any customer to receive a statement for any utility charges shall not excuse the customer from their obligation to pay such charges within the time specified.

\_\_\_\_\_ EQUIPMENT: Water and gas meters, as well as any automated meter reading devices, are the property of GMSA. It is unlawful for anyone to break, damage, tamper with, or obstruct the flow of or prevent the proper running of the equipment in any manner whatsoever. Customers who may commit any of the offenses listed above will be charged a fee for water or gas lost and a fee for any damages to any GMSA equipment and may have criminal charges filed against them.

\_\_\_\_\_ CELL PHONES: If, at any time, I provide a wireless telephone number where I may be contacted, I consent to receive calls (including auto-dialed calls and prerecorded messages) at that wireless number from Grove Municipal Services Authority, its successors and assignees, and the affiliates, agents and independent contractors, including servicers and collection agents, of each of them regarding the services rendered, or my related financial obligations.